

**Timber Lakes Water
Special Service District**
Wasatch County Offices
25 North Main
Heber City, UT 84032

435-654-0125
6:00 p.m. on 02/15/2011

Board Meeting Minutes

Facilitator: Adam Hagan

Note Taker: Carol Baker and Sherry Valdez

Board Attendees: Adam Hagan, Leno Franco, Mike Wheelwright, Ralph Lewis, Steve Farrell, David Hansen and Councilman Greg Mcphie.

TLW Personnel and Legal Council Attendees: Jody Defa, Carol Baker and Duane Moss

Guests: Richard Webb

Meeting began at 6:00 p.m.

Approval of January Board Meeting Minutes: The minutes were reviewed. **Steve Farrell made a motion to approve the minutes as presented. Mike Wheelwright seconded the motion. Motion passed unanimously.**

Warrant List: The warrant list was reviewed. The checks began at 9288 and went through 9351. The board questioned check number 9327. The check was issued to Kiersten Smith, CPA, for year-end accounting, and if we are saving money on this year's audit. The response from Jody is yes. The Board made the decision to hold checks 9326 and 9315. Check 9315 issued to Build Inc, is being held until the programming on the telemetry system is completed. Check 9326 issued to Horrock's Engineers, is being held until there is a resolution of solution regarding the bolt drainage issue. In addition, if Horrocks gives us data, they are required to furnish us with maps as well. **Steve Farrell made a motion to approve the warrant list**

with the exception of holding checks 9326 and 9315. Leno Franco seconded the motion. The motion passed unanimously.

Owner Issues: The Timber Lakes Property Owners Association has a road issue regarding Blue Spruce. They received a letter from the Department of Environmental Quality regarding a fine if they did not take action.

Richard Webb commented other home owner's have a concern regarding Blue Spruce as well, stating that one property owner stated the road ran through an individual property. The TLPOA went in and tried to do an even grade for safety.

The question was raised as to if the Property Owners had made amends with Kip Barnes as there was some deal in the works with him regarding Blue Spruce.

There was some argument about Blue Spruce never being a road. There was an old road there, and Timber Lakes Water SSD stayed within the old road's easement when we were working on the waterline project.

Horrocks was hired to do cuts in the road. Money was an issue.

Board Nominations: We are searching for one part time and one full time member for the Board. Lew Chappel and Adam Hagan will be replaced and Steve Farrell will be handling getting the advertising of these positions. For paperwork purposes it would be best if the Board Members would remain in place until the bond issues are in place. **Steve Farrell made a motion to table Board Nominations until the March Meeting. David Hansen seconded the motion. Motion passed unanimously.**

Water Revenue Bond: The hotline is in place and everything is on the website. There will be three people handling the calls to the pre-paid customers.

Jody and Duane will attend the public meeting and Jody will present a slide show as an introduction. We have advertised for the public hearing revenue bond and the decision has to be made tomorrow, February 16th.

Annual Audit: The annual audit will be presented at March's Board Meeting.

Water System Report: Quite a few homes are dealing with water freezes this winter. The telemetry system will help track down the leaks.

Lot 1746 asked if it were possible for more forgiveness on his huge water leak. The Board felt it best to stay within the policy. Most places do not have any leniency for leaks; if it goes through the meter, the customer pays for it. The office will waive any late fees during the time frame it takes for this customer to pay off the leak. The Board also suggested that shutting water valve off at the meter is a good idea.

Board Meeting closed and Executive meeting opened at 7:00 pm.

Executive meeting closed at 7:46.

Board Meeting resumed at 7:47.

March 14 through the 16th is the Utah Water User Convention. Due to a few of the Board Members attending this, the Board made the decision to move next month's meeting to March 22nd.

Adjourn: Steve Farrell made a motion to adjourn the meeting. David Hansen seconded the motion.

Meeting adjourned at 7:58 pm