

**Timber Lakes Water  
Special Service District**  
Wasatch County Offices  
25 North Main  
Heber City, UT 84032  
435-654-0125  
6:00 p.m.

### **Board Meeting Minutes ---DRAFT**

**Chairperson:** Neil Anderton

**Board Attendees:** Neil Anderton, Steve Farrell, Reg Anderson, Ralph Lewis, Franco Leno, Michael Wheelwright

**TLW Personnel and Legal Counsel Attendees:** Jody Defa and Duane Moss

**TLW Minutes:** JaNae Quilter and Carol Baker

The meeting began at 6:05 p.m.

**Approval of September 20<sup>st</sup> minutes:** Steve Farrell motioned to approve the minutes with the suggested changes:

Reg Anderson seconded. Motion passed unanimously.

**Warrant List:** Checks started at #10546 and ended on #10585. Questions on check(s): #10578 is the correct check number from voided check 10513; # 10535, was not updated to Postmaster for October billing; #10544, voided check to Constantino Law; #10567 for Larry H. Miller for bumper parts-some will be credited back due to wrong parts; #10551 Brad Probst labor on water\_\_\_\_\_. Leno Franco motioned to approve the Warrant List as presented. Michael Wheelwright seconded. Motion passed unanimously.

**Review of monthly cash receivables, July 2013:** Report shows everything 60 + past due with total past due and Balance. Duane Moss will help the TLW Office research/// JaNae will email Board 10/15 with the past 2 monthly comparisons. Monthly amounts have dropped considerably because of tax liens that were turned in to the County.

**Committee Report on Selection of Engineering Firm for TLWSSD:** Advertisements need to be put in place. Duane Moss will prepare the necessary Advertisements. David Hansen announced he may be not able to fulfill his Board member obligations as he may be having to travel out of country

**Water Manager Report:** Finished with the Chlorination system, heat, electricity, the new vents welded on all the tanks. Have pictures sent to the State by the end of this week. 1 more meter to put in, new flume from lookout mountain spring to lookout mountain tanks. Almost finished with the fire hydrants. A belly dump hit a PRV valve and washed out part of the road on Blue Spruce.

190 meters left to change out, the crew tries to replace around 50 per year so it's cost effective for the District.

**Preliminary Budget:** Projecting \$336,000. Balance sheet on cash side looks good on cash account. Need to verify expenses going to correct accounts Chlorinator \$4,000., Tanks \$4,000. Increase in fuel and truck maintenance. May want to separate and track dump truck on it's own. Raises are a question and budget to find them. Numbers are encouraging. May be able to get the same rate of Workman's Comp as County rates through Utah Local Governments Trust. Duane Moss suggests a Public Hearing for approval in November and will advertise it. Motion made by Steve Farrell to Adopt the tentative budget. Leno Franco seconded motion. Motion Unanimously passed.

**Other Business:** John Bronson would like to get the County's business back...

**Discussion on TLSSD Truck Needs:** Ralph Lewis talked about differences of the life expectancy of the big utility trucks, parts, etc... He proposed the idea of buying a smaller less expensive vehicle for making smaller trips for water samples, parts, etc... Ralph noted that the Dodge will be paid for this month(October) so the District will be saving the monthly \$800 payment. Neil Anderton compares saving the monthly payment for the future when one of the Utility trucks breakdown. Steve Farrell suggested deferring this discussion until after the Final Budget. Neil Anderton. Ralph Lewis also reminded the Board of the 3 500 gallon fuel tanks. He wants to ask the HOA about installing a 500 gallon tank for TLWSSD use only. Steve Farrell noted that there has to be a state permit to install a tank of that size. Mike Amcor makes a/// Ralph makes an amended motion for Board's approval to have Jody Defa research what is the best option for fuel at the maintenance shed; State approval, cost, etc. Reg Anderson seconded. Leno would like to see someone attend the HOA meeting to inform them of our intent to do this. Motion passed unanimously. Neil and Jody will take care of notifying Gary Hume

**Leak Relief Policy Revisions:** Duane Moss revised and finalized the policy. Duane will email the finalized copy to the Board. The policy was approved in the September minutes with the final changes.

Executive Session:

motioned to adjourn. seconded. Meeting adjourned at 8:12 pm

Executive session started promptly.