

Timber Lakes Water Special Service District

Wasatch County Council Room

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

February 19, 2019

Board Meeting Minutes

**Acting Chair Person:** Neil Anderton

**Board Attendees:** Neil Anderton, Reg Anderson, Michael Wheelwright, John Blickenstaff, Bruce Heywood, excused, Steve Ferrell

**Other Attendees:** Jared Moss, Legal Counsel, excused, Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager

**Prayer/Remark:** John Blickenstaff

**Concerns/Issues from POA:** Bonnie Huetter, liaison for POA. POA will send an e-mail to residents about the need for one part-time board member for the water board. POA newsletter has published new water rates in winter/spring edition of Timber Lakes Times. Lot 1281 that is owned by the POA has an offer to purchase. Timber Lakes Water should get paid approximately \$4,500 in back water fees if lot is sold.

**Public Comments:** Gordon and Bonnie Huetter, lot owners, purchased Lot 409, would like to split the lot and combine with their current lot. Greg Ferrari is drawing up the paperwork. Will have Jared Moss review.

**Approval of January 2019 minutes:** A motion was made by Steve Farrell to approve the January minutes as written, after correcting heading of Approval of August Warrants to Approval of December Warrants. It was seconded by Reg Anderson and passed unanimously.

**Approval of February 2019 warrants:** After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list January 16 to February 19, numbers 13640 to 13672, including the credit card payment for February. The motion was seconded by John Blickenstaff and passed unanimously.

**Disposition of Wells Fargo Accounts:** Neil Anderton and Jody Defa attempted to close our bank account at the local Wells Fargo branch, but they were unable to accomplish that, as 2 board members are needed to close account. Neil Anderton and Reg Anderson will close the account.

**Approval resolution of PTIF Funds:** A motion was made by Steve Farrell, seconded by Mike Wheelwright, to pass resolution 201901 allowing TLWSSD to move funds into the PTIF account. The motion passed unanimously. Mike Wheelwright, Bruce Heywood, Neil Anderton, and Jody Defa will sign and have notarized.

**Manager Report:** Jody Defa presented the financial report to the board for review. Timberlakes Water SSD renewed its insurance policy through ULGT, including an errors and omissions policy to protect the board members. Jody will e-mail a copy of the policy to the board members. The Cross-Connection Policy will need to be signed and approved at the next board meeting.

**Executive session:** John Blickenstaff made a motion to enter executive session to discuss personnel, seconded by Mike Wheelwright.

**Close:** After coming out of executive session, the meeting was adjourned at 7:30 pm.