

Timber Lakes Water Special Service District

Wasatch County Council Room

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

April 16, 2019

Board Meeting Minutes

**Acting Chair Person:** Neil Anderton

**Board Attendees:** Neil Anderton, Reg Anderson, Michael Wheelwright, John Blickenstaff, Bruce Heywood, Steve Ferrell

**Other Attendees:** Jared Moss, Legal Counsel (excused), Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager

**Prayer/Remark:** John Blickenstaff

**Concerns/Issues from POA:** Bonnie Huetter, Liaison for POA, not present.

**Public Comments:** A letter from Kelly Walker, owner of Lot 1193 (on which the cabin stood that was destroyed by ignition of a propane leak), was presented requesting leak relief for water used during the fire and to discontinue the Water Delivery and Maintenance (WOM) fee. After discussion by the Board, Steve Farrell made a motion to grant leak relief but to deny the request for discontinuing the WOM fee. The motion was seconded by Reg Anderson and passed unanimously.

**Approval of February 2019 minutes:** A motion was made by John Blickenstaff to approve the February minutes as written. It was seconded by Michael Wheelwright and passed unanimously.

**Approval of March 2019 warrants:** After review and discussion, a motion was made by John Blickenstaff to approve the warrant list and ACH transactions from February 20 to March 19, numbers 13673 to 13704 and including the credit card charges for March. The motion was seconded by Michael Wheelwright and passed unanimously.

**Approval of April 2019 Warrants:** After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list and ACH transactions from March 20 to April 16, numbers 13705 to 13739, including misprinted voided check 13736 and the credit card charges for April. The motion was seconded by John Blickenstaff and passed unanimously.

**Manager Report:** Jody Defa reported that a gauge leaked in a manhole and ruined the telemetry equipment installed there. All but one of the fittings in the telemetry box were replaced. The water crew has spent several weeks looking for leaks,. They are looking at accounts with zero reads from the meters as possible leaks. They have found several leaks and there may be more. It has been difficult to determine using this method as many meters are still buried under snow. Several homeowners have had frozen water lines on their side of the meter this past winter.

Several air vacuums cracked and broke, so they were replaced with a plastic fitting.

Jody met with the Utah Division of Water Rights. They are requesting peak source data, demand, and specific accounting of what is being used on any given day of the year, to identify what day has the highest demand. Eventually, we may need to install one or more additional meters in order to comply with their request. We don't need to report flushing, but eventually we may need to meter the overflow at the springs to prove that such overflow is not a result of leakage in our system.

**Other Business:** The board had previously approved a committee to meet with the POA about a possible relocation of our building. John Blickenstaff will reach out to the POA to arrange a meeting.

**Executive session:** Neil Anderton made motion to adjourn and waive entering executive session. Motion passed unanimously; meeting adjourned at 7:30p.m.