

Timber Lakes Water Special Service District

Wasatch County Council Room

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

December 11, 2019

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 6:01 with the following attendees.

Board Attendees: Neil Anderton, Reg Anderson, Michael Wheelwright, John Blickenstaff, Bruce Heywood, excused, Steve Ferrell, Present until 6:25

Other Attendees: Jared Moss, Legal Counsel, Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager

Prayer/Remark: Neil Anderton

Concerns/Issues from POA: Bonnie Huetter, Liaison for POA, not present

Public Comments: None

Approval of November 2019 Minutes: A motion was made by John Blickenstaff to approve the November minutes. It was seconded by Michael Wheelwright and passed unanimously.

Approval of November/December 2019 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 13926-13944 and ACH payments for November 21 to December 11, including the credit card payment for December. The motion was seconded by John Blickenstaff and passed unanimously.

Ratify Approval of December payroll: John Blickenstaff made a motion to ratify the payroll previously approved by 2 board members for pay period 11/30/19. Motion was seconded by Steve Farrell and passed unanimously.

Approval of TLSSD 2020 Budget: After review and discussion, John Blickenstaff made a motion to approve the TLSSD budget for 2020 as presented, with the inclusion of pipe cost of \$100,000 on line 70300. The motion was seconded by Steve Farrell and passed unanimously.

Employee Retirement/EUTISA: John Blickenstaff made a motion to approve employee retirement contributions for 2020. The motion was seconded by Steve Farrell and passed unanimously.

Manager Report: Jody Defa presented that the water crew have been starting to push snow from around the fire hydrants. At this point there have been no water freezes.

The board approved employee bonuses on December 4, 2019 by email. Jody distributed bonuses to the employees.

Board meetings in 2020 will continue to be held the 3rd Tuesday of every month at 6:00 in Wasatch County Council room. Jared Moss will publish the dates in the Wasatch Wave.

Executive Session: No quorum, as Steve Farrell was excused at 6:25.

Meeting adjourned 6:38 p.m.