

Timber Lakes Water Special Service District

Wasatch County Council Room

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

January 21, 2020

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 6:00 with the following attendees.

Board Attendees: Neil Anderton, Reg Anderson, Michael Wheelwright, John Blickenstaff, Bruce Heywood, excused, Steve Ferrell

Other Attendees: Jared Moss, Legal Counsel, excused, Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager

Prayer/Remark: John Blickenstaff

Concerns/Issues from TLPOA: Bonnie Huetter, Liaison for TLPOA stated that the TLPOA will be willing to post the Cross-Connection Control Policy on their website and send it out in an email to property owners.

Public Comments: None

Approval of December 2019 Minutes: A motion was made by John Blickenstaff to approve the December minutes. It was seconded by Steve Farrell and passed unanimously.

Approval of December 2019/January 2020 Warrants: After review and discussion, a motion was made by Steve Farrell to approve the warrant list 13945-13963 and ACH payments for December 12 to January 21, including the credit card payment for January. The motion was seconded by Michael Wheelwright and passed unanimously.

Ratify Approval of December/January payroll: John Blickenstaff made a motion to ratify the payroll previously approved by 2 board members for pay periods 12/14/19, 12/28/19, and 1/11/2020. Motion was seconded by Steve Farrell and passed unanimously.

Approval of Cross- Connection Policy and Survey Notice: After discussion a motion was made by John Blickenstaff to approve the Cross-Connection Control policy and Survey Notice. It was seconded by Neil Anderton and passed unanimously.

Manager Report: Jody Defa presented the phases of the Upper Lone Pine Pipeline Replacement project. The project can be spread over three years. Jody built a new road last summer next to the old

pipeline so that the water company wouldn't have to pay a contractor to build one. The water crew will possibly be able to assist with some of the project to save money. Discussion was had about burying the lines 7 feet instead of the original 6 feet presented.

Steve Palmer, our liaison with the property owned by the Church of Jesus Christ of Latter-day Saints, is leaving his position.

Jody is installing a less expensive Microsoft Word program on the office computers.

Michelle Embry, Office Manager, negotiated a cheaper monthly price with the current phone company that the office uses.

Executive Session: There was no call for executive session.

Meeting adjourned at 7:00 p.m.