

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

August 18, 2020

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, , Michael Wheelwright, John Blickenstaff, Steve Ferrell, Reg Anderson, excused, Bruce Heywood, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Dan Mathews, Legal Council

Prayer/Remark: Neil Anderton

Concerns/Issues from TLPOA: Bonnie Huetter, liaison for Timber Lakes POA, reported that the POA is purchasing a new water truck.

Gary Hume has stepped down as the president of the POA board and Russ Gubler now presides until the next election in September.

The POA appreciates the water company donating the excess dirt from the spring development to the road crew to use on Blue Spruce.

Public Comments: None

Approval of July 2020 Minutes: A motion was made by John Blickenstaff to approve the July minutes as written. It was seconded by Steve Farrell and passed unanimously.

Approval of August 2020 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14111-14134, including ACH payments for July 22-August 18, and including the credit card payment for August. The motion was seconded by John Blickenstaff and passed unanimously.

Ratify July and August Payroll: Steve Farrell made a motion to ratify the payroll previously approved by two board members for pay periods 7/25 and 8/8. The motion was seconded by John Blickenstaff and passed unanimously.

Discussion of 2011 Escrow agreement: Steve Farrell made a motion to table the discussion until September 15 board meeting. John Blickenstaff seconded the motion and passed unanimously.

Manager Report: After review and much discussion, Steve Farrell made a motion to accept the financials as presented by Jody Defa. It was seconded by John Blickenstaff and passed unanimously.

After Jody Defa updated the board on the progress of work on the spring, John Blickenstaff and Neil Anderton shared their observations of the work on the spring reconstruction being done by Jody and the crew. Once there is approval from The Division of Drinking Water to move forward the crew should be able to finish the project in 3 to 4 weeks. Jody will meet with the LDS church to explain to them the reconstruction of the spring. The crew has been hauling gravel, building roads, and prepping pipes to be ready when the projects move forward. The board thanked Jody for his leadership on this project and expressed appreciation to the crew for the quality of their work.

Summit Engineering verified the water lines that were installed many years ago run through the middle of Lot 1937 Buck Way, the new cabin under construction to replace the cabin that burned. Legal counsel will consider how to proceed if it needs to be addressed.

Other Business: Dan Mathews, legal counsel, is expecting to present a draft of a new set of policies for the district soon.

Executive Session: A motion was made to enter closed/executive by John Blickenstaff, seconded by Michael Wheelwright to discuss legal and personnel.

A roll call vote was taken:

Neil Anderton: Aye

Steve Ferrell: Aye

Michael Wheelwright, Aye

John Blickenstaff, Aye

Michael Wheelwright made a motion to end the session, seconded by John Blickenstaff and all agreed to exit executive session.

Settlement: John Blickenstaff made a motion to authorize our attorneys to finalize a settlement agreement with a former employee as discussed in executive session. Steve Farrell seconded the motion and it was unanimously approved.