

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

September 15, 2020

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:01 pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Steve Ferrell, Reg Anderson, Bruce Heywood, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Dan Mathews, Legal Council

Prayer/Remark: Neil Anderton

Concerns/Issues from TLPOA: Bonnie Huetter, liaison for TLPOA not present

Public Comments: None

Approval of August 2020 Minutes: A motion was made by John Blickenstaff to approve the August minutes as written. It was seconded by Michael Wheelwright and passed unanimously.

Approval of September 2020 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14135-14159, including ACH payments for August 19-September 15, and including the credit card payment for September. The motion was seconded by John Blickenstaff and passed unanimously.

Ratify July and August Payroll: John Blickenstaff made a motion to ratify the payroll previously approved by two board members for pay periods 8/22/20 and 9/5/20. The motion was seconded by Neil Anderton and passed unanimously.

Manager Report: Jody Defa reported the crew has been working on the upper spring project and expect to have state approval by the end of the week. Liners and pipes for the spring have been ordered. Jody will rent a screener from Power Equipment to screen enough material to back fill as needed.

Jody recently submitted an action plan to the Division of Drinking Water to address the Treatment Technique violation TD79. Jody received a response stating his request had been reviewed and the plan

to install a meter to measure the flow of how much water is treated has been approved. The new meter is currently being installed.

The crew have been installing meters for new builds. They will hopefully be done by the end of the week.

A lot owner has moved their driveway and are now asking we move their meter as it is in the way of the new driveway. After discussion it was decided that the crew will move the meter after obtaining a survey.

Other Business: Michelle Embry will contact the owners of the Timber Moose Lodge to inquire about possible Christmas Social dates.

Executive Session: A motion was made to enter closed/executive session by John Blickenstaff, seconded by Michael Wheelwright to discuss legal and personnel.

A roll call vote was taken to enter Executive Session:

Neil Anderton: Aye

Steve Ferrell: Aye

Michael Wheelwright, Aye

John Blickenstaff, Aye

Reg Anderson, Aye

John Blickenstaff made a motion to end the session, seconded by Steve Farrell and all agreed to exit executive session.