

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

September 21, 2021

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:05pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Reg Anderson, excused, Gary Cannon, Steve Ferrell

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Dan Matthews, Legal Counsel, John Whittington, Liaison for TLPOA, Bryce Sheldon, public

Prayer/Remark: John Blickenstaff

Concerns/Issues from TLPOA: John Whittington, liaison for TLPOA had nothing to report.

Public Comments: None

2021 Revenue Bond Issuance Discussion/Set Water Rates: Neil Anderton led discussion of the refunding and refinance of the 2018 Assessment Bond. He thanked Mark Anderson, Jody Defa, Dan Mathews, the office staff and everyone involved for helping to make the process go smoothly. A motion was made by Steve Farrell to adopt a rate of \$31.11 monthly to meet the bond obligations that expires in 10 years. It was seconded by John Blickenstaff and passed unanimously.

Approval of 8/17/2021 Minutes: A motion was made by John Blickenstaff to approve the August 17, 2021 minutes as written. It was seconded by Steve Farrell and passed unanimously.

Approval of September 2021 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14417-14435, including ACH payments for August 18-September 21, and the credit card payment for August. The motion was seconded by Gary Cannon and passed unanimously.

Ratify August/September Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 8/21, 9/4, and 9/18/2021. The motion was seconded by Neil Anderton and passed unanimously. John Blickenstaff asked to have a more detailed payroll report to review and approve in the future.

Discussion/Approval of TLWSSD Water Hook up Policy: After much review and discussion, John Blickenstaff made a motion to approve the amendment of the TLWSSD Water Hook up Policy subject to the inclusion of pre bond value of the asset. It was seconded by Neil Anderton.

John Blickenstaff: Aye

Neil Anderton: Aye

Michael Wheelwright: Aye

Gary Cannon: Nay

Steve Farrell: Nay

Motion passed by majority of quorum.

Manager Report: Jody reported there are two more new meters on the install list for this year. He expected 5 install requests, but has installed about 20 meters.

The owner of lot 929, next to the shop, is looking to possibly sell the 1.3 acres to the District. The board authorized Jody to begin the process on a potential offer of the lot.

Other Business: The board agreed to continue holding board meetings via Zoom and to wait until December to have the social.

Executive Session: Neil Anderton stated there was no reason to enter executive session and made a motion to adjourn meeting at 7:05 p.m.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Gary Cannon: Aye

Steve Farrell: Aye