

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

October 19, 2021

Board Meeting Minutes

**Chairperson:** John Blickenstaff called for the meeting to come to order at 5:00pm with the following attendees.

**Board Attendees:** Neil Anderton, Michael Wheelwright, John Blickenstaff, Reg Anderson, Gary Cannon, Steve Ferrell

**Other Attendees:** Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, Dan Matthews, Legal Counsel, John Whittington, Liaison for TLPOA

**Prayer/Remark:** Gary Cannon

**Concerns/Issues from TLPOA:** John Whittington, liaison for TLPOA, had nothing to discuss.

**Public Comments:** None

**Approval of 9/21/21 & 10/5/21 Minutes:** A motion was made by Neil Anderton to approve the September 21, 2021, and October 5, 2021, Special Meeting minutes as written. It was seconded by John Blickenstaff and passed unanimously.

**Approval of September 2021 Warrants:** After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14436-14457, including ACH payments and the credit card payment for September. The motion was seconded by Steve Farrell and passed unanimously.

**Ratify September/October Payroll:** Steve Farrell made a motion to ratify the payrolls previously approved by two board members for pay periods ending 9/18/2021 and 10/2/2021. The motion was seconded by Neil Anderton and passed unanimously. Neil Anderton made a motion to approve the payroll 10/16/2021. It was seconded by Steve Farrell and passed unanimously.

**Discussion of TLWSSD Water Connection Policy:** After much review and discussion, it was decided to follow Steve Farrell's counsel and apply the water connection policy on a case-by-case basis.

**Discussion regarding TLSSD 2022 Preliminary budget:** After much review and discussion, Neil Anderton suggested looking at revenue projections and capital improvements, then making any adjustments

needed before we approve 2022 preliminary budget at next month's meeting. The Board also agreed to consider a New Account/Transfer Setup Fee which will be added to next month's agenda.

**Manager Report:** Jody reported that lot 929 would need to be re-zoned into common area, which would require a 2/3 vote from the homeowners, for a shop to be constructed on it. Dan Mathews will investigate possible other options.

**Other Business:** Michelle will check on possible dates in December at the Timber Moose Lodge to hold the December social.

**Executive Session:** John Blickenstaff stated there was no reason to enter executive session and made a motion to adjourn meeting at 6:35 p.m.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Reg Anderton: Aye

Gary Cannon: Aye

Steve Farrell: Aye