

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

April 20, 2021

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Reg Anderson, Richard Boyd, Steve Ferrell, Gary Cannon

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, Dan Matthews, Legal Counsel, Becky Boyd, liaison for TLPOA

Prayer/Remark: Prayer by Gary Cannon

Concerns/Issues from TLPOA: Becky Boyd, liaison for TLPOA, had no concerns or issues.

Public Comments: None

Zions Bank Agreement/Approval: A motion was made by Gary Cannon to accept the agreement as presented to the board by Mark Anderson of Zions Public Finance, Inc. (ZPFI) dated 4/20/2021 for ZPFI to act as the fiduciary advisor for the refunding and restructuring of the 2011 and 2018 bonds. It was seconded by John Blickenstaff and passed unanimously.

Mark Anderson and Randy Larson from ZPFI presented options for the refunding of the 2011 and 2018 bonds. Zions will search for a buyer at a 2% range.

A motion was made by Steve Farrell to approve the bonding parameters set forth for the refinancing of 2011 and 2018 bond as presented in the parameter's resolution. It was seconded by John Blickenstaff and passed unanimously.

Approval of March 2021 Minutes: A motion was made by John Blickenstaff to approve the March minutes as written, after adjusting ending warrants from 14309 to 14306. It was seconded by Michael Wheelwright and passed unanimously.

Approval of April 2021 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14307-14332, including ACH payments for March 17-April 20, and the credit card payment for March. The motion was seconded by Steve Farrell and passed unanimously.

Ratify March/April Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 3/20/2021, 4/3/2021 and 4/17/2021. The motion was seconded by Steve Farrell and passed unanimously.

Manager Report: Jody Defa reported on the purchase of lot 805 Ridge Pine from Bryce Sheldon. It is a lot the district has been allowed to store materials on for several years, previously owned by America First Credit Union. Jody suggested that we explore obtaining the adjacent lots 803 and 804 owned by TLPOA, after having them surveyed and having core samples taken to determine the stability of the soil. Becky Boyd will approach the TLPOA on the matter. A motion was made by John Blickenstaff to allow Jody Defa to sign at the closing for the purchase of lot 805. It was seconded by Gary Cannon and passed unanimously.

Jody talked with the engineer about laying the lines across the swamp. Jody hopes to pull the line in the fall. He has checked with several pipe suppliers who are behind in production and say prices are rising. Jody will begin purchasing pipe and materials for the project and store them on the Church property. The crew continues to work on the pressure reducing valves. The telemetry is not producing reports as needed, SCI will check the instrumentation next week.

Lone Pine 2 spring flow is down from 40 gallons a minute to 5 gallons a minute. Jody will discuss with the engineer what steps the district would need to take to redevelop the spring and potentially tap into water that would raise the flow.

Jody, Dan Matthews, and Corbin Gordon will meet with the Church of Jesus Christ of Latter-day Saints to discuss the District's water rights and changes that need to be made.

Executive Session: Neil Anderton stated there was no reason to enter executive session. John Blickenstaff made a motion to adjourn meeting at 6:27 p.m. It was seconded by Reg Anderson and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

Reg Anderson: Aye

Rick Boyd: Aye

John Blickenstaff: Aye

Steve Farrell: Aye

Gary Cannon: Aye