

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

May 18, 2021

Board Meeting Minutes

**Chairperson:** Neil Anderton called for the meeting to come to order at 5:05pm with the following attendees.

**Board Attendees:** Neil Anderton, Michael Wheelwright, John Blickenstaff, joined at 6:13, Reg Anderson, Richard Boyd, Steve Ferrell, excused, Gary Cannon, excused

**Other Attendees:** Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, excused, Candy Hoffard, Administrative Assistant, Dan Matthews, Legal Counsel, Becky Boyd, liaison for TLPOA, Mark Anderson, Zions Bank, joined at 5:28

**Prayer/Remark:** Letter about veterans for Memorial Day read by Neil Anderton

**Concerns/Issues from TLPOA:** Becky Boyd, liaison for TLPOA, had no concerns or issues.

**Public Comments:** None

**Approval of April 2021 Minutes:** A motion was made by Michael Wheelwright to approve the March minutes as written. It was seconded by Reg Anderson and passed unanimously.

**Approval of May 2021 Warrants:** After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14333-14350, including ACH payments for April 21-May 18, and the credit card payment for April. The motion was seconded by Rick Boyd and passed unanimously.

**Ratify April/May Payroll:** Neil Anderton made a motion to ratify the payrolls previously approved by two board members for pay periods ending 5/1/2021 and 5/15/2021. The motion was seconded by Michael Wheelwright and passed unanimously.

**2018 Bond Refinance:** Mark Anderson has been reviewing 2020 financials. It might not be possible to refinance the bond due to coverage not being where it should be. Jody and Mark will meet to evaluate the financials together, it is possible there might be some software discrepancies. Jody will email a summary after meeting with Mark to the board members.

**Manager Report:** Jody presented there are already 15 meter install requests and thinks there are going to be several more in comparison to last year's 11 installations. Dan and Jody toured the springs. Dan would like to commend the massive amount of work the crew did

on the spring last year. They looked at other springs that might be redeveloped. Dan and Jody are going to meet with the church to attempt to get an agreement on developing springs. Pipe prices have risen dramatically, and availability is limited, therefore it is agreed by all that the upper pipeline project will be revisited in July.

The telemetry is not producing reports as needed, SCI will check the instrumentation next week. They will also give an estimate of what it will cost to install the meters to record peak day demand required by The Division of Water Rights. Four meters are needed to be installed by January 2026.

If lots 1937 and 1938 are combined the easement should remain.

**Other Business:** It will be decided in June if face to face meetings will resume in July.

The office staff is to be commended for their hard work in reducing the accounts receivable.

**Executive Session:** Neil Anderton stated there was no reason to enter executive session. John Blickenstaff made a motion to adjourn meeting at 6:24 p.m. It was seconded by Reg Anderson and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

Reg Anderson: Aye

Rick Boyd: Aye

John Blickenstaff: Aye