

Timber Lakes Water Special Service District
450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

January 18, 2022

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Reg Anderson, Gary Cannon (excused), Steve Farrell, Jake McPhie

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, Dan Matthews, Legal Counsel

Prayer/Remark: John Blickenstaff shared a quote from Martin Luther King, Jr.

Concerns/Issues from TLPOA: John Whittington, Not Present

Public Comments: None Present

Election of new officers for 2022 board:

Chair-John Blickenstaff nominates Neil Anderton, seconded by Steve Farrell and passed unanimously.

Vice Chair-Steve Farrell nominates John Blickenstaff, seconded by Michael Wheelwright and passed unanimously.

Clerk-Steve Farrell nominates Reg Anderson, seconded by Michael Wheelwright and passed unanimously.

Treasurer-John Blickenstaff nominates Michael Wheelwright, seconded by Steve Farrell and passed unanimously.

Approval of 12/14/2021 Minutes: A motion was made by John Blickenstaff to approve the December 14, 2021 meeting minutes as written. It was seconded by Reg Anderson. Steve Farrell abstained as he had not been present. The motion passed unanimously.

Approval of January 2022 Warrants: After review and discussion, a motion was made by Steve Farrell to approve the warrant list 14508-14529, including ACH payments and the credit card payment for December. The motion was seconded by Reg Anderson and passed unanimously.

Ratify December/January Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 12/25/2021 and 1/8/2022. The motion was seconded by Michael Wheelwright and passed unanimously.

Status of application for Rural Water User Grant: Jody has submitted the application to Division of Drinking Water requesting \$40,000.00 to complete the Master Plan and Water Conservation Plan. Both plans are then required to be submitted with the application for the grant to subsidize spring development and infrastructure. Jody is hoping to have that application submitted before May.

Manager Report: Jody presented a water usage chart showing the average daily water usage for part time and full-time customers. Though water usage is up, the district is still well under allowed usage. The 2021 financials were presented and discussed.

Steve Farrell made a motion to authorize Jody to accept the bid of \$4,092.00 to have the water tanks cleaned. It was seconded by John Blickenstaff and passed unanimously.

Jody reported that both work trucks are being repaired so he has had to rent vehicles for the crew. There has only been one meter break this year.

Executive Session: John Blickenstaff made a motion to enter executive session to discuss accounts receivable at 6:25 p.m. It was seconded by Michael Wheelwright and passed unanimously. Michelle Embry was asked to join the meeting as she oversees A.R.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Reg Anderson: Aye

Steve Farrell: Aye

Jake McPhie: Aye

Steve Farrell made motion to leave executive session at 6:38. It was seconded by Michael Wheelwright and passed unanimously.

John Blickenstaff made a motion to adjourn at 6:43. It was seconded by Steve Farrell and passed unanimously.