

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

October 18, 2022

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:10pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Gary Cannon, excused, Reg Anderson, excused, Steve Farrell, Jake McPhie, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Dan Matthews, Legal Counsel, Kathy McGregor, liaison for the TLPOA, Justin Dietrich, representing Bowen, Collins & Associates, Inc.

Prayer/Remark: Neil Anderton offered a remark.

Concerns/Issues from TLPOA: Kathy McGregor, liaison for the TLPOA, had no comments. Jody Defa said both Ken Horne, TLPOA Mountain Manager and Woody Linton from the TLPOA road crew had contacted him to inquire about leasing the District's track hoe. The board agreed to lease to them providing they maintain the equipment and are covered under insurance.

Public Comments: None present

Approval of September 2022 Minutes: A motion was made by John Blickenstaff to approve the September 20, 2022 meeting minutes as written. It was seconded by Michael Wheelwright and passed unanimously.

Approval of October 2022 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14700-14720 including ACH payments for October and the credit card payment for September. The motion was seconded by John Blickenstaff and passed unanimously.

Ratify October Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 10/1/2022 and 10/15/2022. The motion was seconded by Steve Farrell and passed unanimously.

Other Business: Justin Dietrich from our new engineering company Bowen, Collins & Associates joined the meeting and introduced himself. Jody met jointly with Franson, our previous engineering company, and Bowen last week. Bowen will finish the master plan and will be addressing rates and revenue issues

going forward. Jody is impressed with the firm and their knowledge and thinks they will be an asset to the district.

Open Meeting Training for TLSSD Board: Dan Mathews shared a training video, passed out a slideshow and will provide a link for more open meetings training.

Projected 2023 TLSSD Budget and Financial Report Discussion: Jody presented the preliminary 2023 budget including financials. After much discussion, Jody will modify the numbers on items discussed and present again at the November board meeting.

Water Manager Report: Jody took John Blickenstaff on a tour of capitol improvements that need to be completed.

The Division of Drinking water is allowing the district to finalize our budget and provide time for Bowen to finish the rate study to determine if we want to accept the offer of the 40-year interest free loan for \$3,263,000.

Executive Session: Neil Anderton stated there was no reason to enter executive session.

At 6:44 pm, John Blickenstaff made a motion to adjourn the meeting. It was seconded by Neil Anderton and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

Steve Farrell: Aye

John Blickenstaff: Aye