

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

November 15, 2022

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Gary Cannon, Steve Farrell Reg Anderson, excused, Jake McPhie, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant

Prayer/Remark: Michael Wheelwright offered a remark and a prayer.

Concerns/Issues from TLPOA: Kathy McGregor, liaison for the TLPOA, reported that Ken Horne, TLPOA Mountain Manager, would still like to lease the track hoe but that they need to find a truck big enough to get it from the shop down to the gate. Jody will see if he can help with a referral.

Public Comments: None present

Approval of October 2022 Minutes: A motion was made by John Blickenstaff to approve the October 18, 2022 meeting minutes as written. It was seconded by Steve Farrell and passed unanimously.

Ratify approved October Warrants: Gary Cannon made a motion to ratify the previously approved October warrants 14700-14720 to read 14700-14705 and 14708-14722, including 2 voided checks 14706 & 14707. It was seconded by John Blickenstaff and passed unanimously.

Approval of November 2022 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14723-14742, including ACH payments for November and the credit card payment of \$1,885.35 for October. The motion was seconded by Gary Cannon and passed unanimously.

Ratify October/November Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 10/29/2022 and 11/12/2022. The motion was seconded by Steve Farrell and passed unanimously.

Approve 2023 Preliminary TLSSD Budget: After review and discussion, Steve Farrell made a motion to add 5% for merit raises to be given at the discretion of the manager to the preliminary budget and then

to approve the preliminary budget as amended. It was seconded by John Blickenstaff and passed unanimously.

Set date for public hearing for 2023 budget: The December board meeting and public hearing for the 2023 budget approval will be held December 13, 2022. Michelle will post the notice in the Wasatch Wave, at the county building and on the website.

Water Manager Report: Michelle discussed a property that had a meter installed in 2016 and was never invoiced. The office has sent several emails and certified letters with the invoice to be paid with no response from the owner. The matter will be further discussed in executive session.

Dan Mathews made a presentation about the origin and current status of Timber Lakes water rights. All of Timber Lakes water is guaranteed by a flow out of the Morris Decree. It will be beneficial for the district to have meters installed to monitor water coming into the system. Dan will compile a binder explaining the District's water rights and points of distribution to be shared with the board members.

Other Business: The board agreed to hold the Christmas Social on Monday 12/5. Michelle will contact the Timber Moose Lodge to reserve the date.

Executive Session: John Blickenstaff made a motion at 6:42 pm to enter executive session to discuss personnel and legal, pursuant to Utah code 52-4-205 (1)(a) and (c). It was seconded by Michael Wheelwright and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

Steve Farrell: Aye

John Blickenstaff: Aye

Gary Cannon: Aye

Steve Farrell made motion to exit executive session at 6:49. It was seconded by Neil Anderton and passed unanimously.

The board meeting closed after a motion was duly made, seconded, and unanimously approved.