

Timber Lakes Water Special Service District
450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

April 19, 2022

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00pm with the following attendees.

Board Attendees: Neil Anderton, Reg Anderson, Steve Farrell, Jake McPhie, Michael Wheelwright, John Blickenstaff, Gary Cannon, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, Dan Matthews, Legal Counsel, Brandon Murray, public

Prayer/Remark: Michael Wheelwright said the prayer

Concerns/Issues from TLPOA: John Whittington, liaison for Timber Lakes POA, has resigned from the POA board. A new liaison has not been assigned.

Public Comments: Brandon Murray, owner of Lot 924, presented a document he received from the previous owner Matt Sellers that stated the water hook up fee of \$600 dollars was paid in 1975 by the original owner Viril Slater. A motion was made by Steve Farrell to grant a credit of \$600 to Brandon Murray towards a meter connection as per the document presented. It was seconded by Reg Anderson and passed unanimously.

Approval of March 15, 2022 Minutes: A motion was made by John Blickenstaff to approve the March 15, 2022 meeting minutes as written. It was seconded by Steve Farrell and passed unanimously.

Approval of April 2022 Warrants: After review and discussion, a motion was made by Steve Farrell to approve the warrant list 14566-14588, including ACH payments and the credit card payment for March charges. The motion was seconded by Michael Wheelwright and passed unanimously.

Ratify March/April Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 3/19/2022, 4/2/2022 and 4/16/2022. The motion was seconded by Michael Wheelwright and passed unanimously.

Discussion/Approval Combined Lot Fee: John Blickenstaff made a motion to approve Resolution 22-01 to raise the combined lot standby fee (Base System Maintenance Fee) to \$45.00 to allow for additional fire flow requirements. It was seconded by Reg Anderson and passed unanimously.

Discussion/Approval Penalty Fees: After much discussion, John Blickenstaff made a motion to implement a \$25.00 late fee after 30 days of nonpayment and to change the tax lien fee to \$200.00 effective May 1, 2022. It was seconded by Michael Wheelwright and passed unanimously.

Review 120 Water Proposal: Jody presented and discussed the proposal from 120 Water. Steve Farrell made a motion to table the discussion indefinitely until more information becomes available. It was seconded by John Blickenstaff and passed unanimously.

Manager Report: Jody Defa reported that the State of Utah gave confirmation that the district was awarded a \$40,000 grant to fund the Master Plan and Water Conservation Plan. The district can begin submitting receipts for reimbursement. Franson Engineering has turned in applications for grant money to upgrade springs and systems.

Water tank cleaners are scheduled to clean the tanks the end of April. They will dive and check the lining, metal, brush rust, seal spots and clean the bottom of the tanks. There will be video and a written report of the whole inspection.

The spring we redeveloped was producing water 72-76 gallons per minute and is now producing 96 gallons per minute.

Jody has made an agreement with the state to have meters that can measure peak day demand installed by 2024.

Currently there are 15 lots on the meter installation list for this year.

Executive Session: Neil Anderton stated there was no reason to enter executive session. At 6:33 pm, John Blickenstaff made a motion to adjourn the meeting. It was seconded by Reg Anderson and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Reg Anderson: Aye

Steve Farrell: Aye