

Timber Lakes Water Special Service District
450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

May 17, 2022

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00pm with the following attendees.

Board Attendees: Neil Anderton, Reg Anderson, excused, Steve Farrell, Jake McPhie, excused, Michael Wheelwright, John Blickenstaff, Gary Cannon

Other Attendees: Jody Defa, Timber Lakes Water System Manager, excused, Michelle Embry, Office Manager, Dan Matthews, Legal Counsel

Prayer/Remark: Dan Mathews offered the prayer

Concerns/Issues from TLPOA: A new liaison has not been assigned.

Public Comments: None present

Approval of April 19,2022 Minutes: A motion was made by John Blickenstaff to approve the April 17, 2022 meeting minutes as written. It was seconded by Steve Farrell and passed unanimously.

Approval of May 2022 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14589-14615, including ACH payments and the credit card payment for April charges. The motion was seconded by Gary Cannon and passed unanimously.

Ratify April/May Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 4/30/2022 and 5/14/2022. The motion was seconded by Michael Wheelwright and passed unanimously.

Fraud Risk Prevention Policy Approval: John Blickenstaff made a motion to approve resolution 2022-2, Fraud Risk Policy and associated form for board members to sign yearly. It was seconded by Steve Farrell and passed unanimously.

Executive Session: John Blickenstaff made a motion at 5:22 to enter executive session to discuss legal. It was seconded by Gary Cannon and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Steve Farrell: Aye

Gary Cannon: Aye

After exiting executive session at 5:31, Gary Cannon made a motion to approve Bowen Collins & Associates as the Timber Lakes Water Special Service District engineers effective as soon as possible. Steve Farrell seconded the motion, which passed unanimously.

Neil Anderton made a motion to adjourn the meeting, Gary Cannon seconded, and the motion passed unanimously.