

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

November 21, 2023

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:01 pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, excused, Gary Cannon, excused, Reg Anderson, Steve Farrell, Mike Durr, Roger LeFevre

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, Dan Matthews, Legal Counsel, Kathy McGregor, Timber Lakes POA Liaison

Prayer/Remark: Kathy McGregor said a prayer.

Concerns/Issues from TLPOA: Kathy McGregor, Timber Lakes POA liaison, stated that the POA board would like to meet with the Timber Lakes water board to get acquainted. Steve Farrell agreed to meet with the Timber Lakes POA board at a closed meeting to discuss county taxes and how they are allocated.

Public Comments: None were present.

Approval of October 2023 Minutes: A motion was made by Steve Farrell to approve the October 17, 2023 meeting minutes as written. It was seconded by Michael Wheelwright and passed unanimously.

Approval of November 2023 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14983-15007, including ACH payments for November and the credit card payment of \$4,423.56 for October. The motion was seconded by Steve Farrell and passed unanimously.

Ratify October/November Payroll: Mike Durr made a motion to ratify the payrolls previously approved by two board members for pay periods ending 10/28/2023 and 11/11/2023. It was seconded by Neil Anderton and passed unanimously.

Approve Water Revenue Bonds: After review and discussion, Steve Farrell made a motion to **ADOPT RESOLUTION 2023-3, AUTHORIZING THE ISSUANCE AND SALE OF NOT MORE THAN \$2,200,000 AGGREGATE PRINCIPAL AMOUNT OF WATER REVENUE BONDS, SERIES 2024, AND RELATED MATTERS.**

It was seconded by Michael Wheelwright and passed unanimously.

Approve 2024 Preliminary Budget: After review and discussion, Steve Farrell made a motion to Approve the 2024 Preliminary Budget as presented. It was seconded by Reg Anderson and passed unanimously.

Set 2024 Budget Hearing Date: Steve Farrell made a motion to set the 2024 budget hearing date for 12/12/2023. It was seconded by Michael Wheelwright and passed unanimously.

Managers Report: Jody Defa presented that 2 lots on Cedar Bark Lane are asking that the water company abandon the easement on their property. The board instructed Jody to ask for relocation instead of abandonment.

A gentleman has contacted Jody to inquire if the water company would like to purchase primary water rights. Dan Matthews will research water rights and discuss his findings with Jody.

There is an easement across a homeowner's lot above the Upper Lone Pipeline. The engineers suggest we relocate the line in the existing easement to the edge of the lot where there is already a ten-foot easement. Jody will have the engineers get a cost of how wide an easement would be needed and then research how much easements are being purchased for. Steve Farrell suggested Dan negotiate with the owner about moving the line.

Other Business: The board agreed to hold the Christmas Social on Tuesday 12/5. Michelle has been in contact with the Timber Moose Lodge and has reserved the date.

Executive Session: Neil Anderton stated there was no reason to enter executive session.

Mike Durr made a motion at 6:32 pm to adjourn the meeting. It was seconded by Neil Anderton and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

Steve Farrell: Aye

Mike Durr: Aye

Reg Anderson: Aye

Roger LeFevre: Aye