

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

February 21, 2023

Board Meeting Minutes

**Chairperson:** Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

**Board Attendees:** Neil Anderton, Michael Wheelwright (via Zoom), John Blickenstaff, Gary Cannon, excused, Steve Farrell, Roger LeFevre, Reg Anderson, excused

**Other Attendees:** Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, Justin Dietrich of Bowen-Collins Associates, seven Timber Lakes property owners (via Zoom)

**Prayer/Remark:** Neil Anderton offered a prayer.

**Concerns/Issues from TLPOA:** Kathy McGregor, liaison for the TLPOA, not present

**Public Comments:** None made.

**Approval of January 2023 Minutes:** A motion was made by John Blickenstaff to approve the January 17, 2023 meeting minutes as written. It was seconded by Steve Farrell and passed unanimously.

**Approval of February 2023 Warrants:** After review and discussion, a motion was made by Steve Farrell to approve the warrant list 14790-14810, including ACH payments for February and the credit card payment of \$2,280.88 for January. The motion was seconded by John Blickenstaff and passed unanimously.

**Ratify January/February Payroll:** John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 1/21/2023, 2/4/2023, and 2/18/2023. The motion was seconded by Steve Farrell and passed unanimously.

**History of Timber Lakes Water System:** John Blickenstaff gave a PowerPoint of the history of the Timber Lakes Water System.

**Rate Change Proposal:** Justin Dietrich of Bowen-Collins Associates presented a PowerPoint of the District's financial requirements and capital improvement projects requiring action within the coming five-year period. He presented a proposed rate structure, including a change in the District's standby

fees on combined lots, that would meet the District's financial requirements and outlined the assumptions on which the proposal was based.

**Public Hearing:** John Blickenstaff made a motion at 6:00pm to enter a public hearing to discuss water rates. Michael Wheelwright seconded the motion and it passed unanimously.

Several lot owners asked questions and discussed the rate change proposal with the board and Justin Dietrich.

After responding to owners' questions and comments, John Blickenstaff made a motion at 6:17pm to exit public hearing and re-enter the regular meeting. It was seconded by Steve Farrell and passed unanimously.

**Approval of Proposed Water Rates:** John Blickenstaff made a motion to accept the resolution 2023-1 adopting rate and fee increases for water delivery and related matters to be effective March 1, 2023. It was seconded by Michael Wheelwright and passed unanimously.

**Executive Session:** Neil Anderton stated there was no reason to enter executive session.

Michael Wheelwright made a motion at 6:23 pm to adjourn the meeting. It was seconded by John Blickenstaff and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

John Blickenstaff: Aye

Roger LeFevre: Aye

Steve Farrell: Aye