

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

April 18, 2023

Board Meeting Minutes

**Chairperson:** Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

**Board Attendees:** Neil Anderton, Michael Wheelwright, John Blickenstaff, Roger LeFevre, Gary Cannon, Steve Farrell, Reg Anderson, excused

**Other Attendees:** Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Office Assistant, Harold Glade, Becky Glade, and 1 other unidentified lot owner

**Prayer/Remark:** Neil Anderton offered a remark.

**Concerns/Issues from TLPOA:** Kathy McGregor, liaison for the TLPOA, has asked John Blickenstaff to attend the TLPOA board meeting on 4/19/2023 to answer questions the public might pose regarding the water company's recent rate hike.

The road crew has had a difficult winter due to extremely heavy snowfall, machinery breakdowns, and staffing issues.

The water company delivered sand for sandbags in preparation of possible flooding. Ken Horn, the mountain manager, is closely monitoring the bridge, located at the gate for obstructions or overflow. Steve Farrell added that Lake Creek SSD is also monitoring the runoff and lake levels.

**Public Comments:** Harold Glade, son of Robert Glade of lot 1375, represented his father expressing concerns about the recent base fee hike on combined lots. Another individual who stated he was an owner but declined to identify himself expressed similar concerns about the combined lot rate.

Following discussion, the board thanked them for attending and informed them the issue would be discussed in executive session.

**Approval of March 2023 Minutes:** A motion was made by Steve Farrell to approve the March 21, 2023 meeting minutes as written. It was seconded by Gary Cannon and passed unanimously.

**Amend/Ratify March Warrants:** Michael Wheelwright made a motion to Amend and Ratify the March Warrants to read 14811-14828, including voided check 14815. It was seconded by Steve Farrell and passed unanimously.

**Approval of April 2023 Warrants:** After review and discussion, a motion was made by Steve Farrell to approve the warrant list 14829-14846, including ACH payments for April and the credit card payment of \$1506.70 for March. The motion was seconded by Gary Cannon and passed unanimously.

**Ratify April Payroll:** Neil Anderton made a motion to ratify the payrolls previously approved by two board members for pay periods ending 4/1/2023 and 4/15/2023. It was seconded by Michael Wheelwright and passed unanimously.

**Manager Report:** Jody Defa has been meeting with the District's engineers, Bowen and Collins, to begin the design process for the Master Plan.

The Upper Lone Pine project will need to be reviewed by the Division of Drinking Water. The design was originally initiated by Franson, the District's previous engineer. Jody will receive bids from Franson and Bowen and Collins to determine who will complete the Master plan.

Transformers quit working in one pump station. The crew was able to fix the issue.

There was no freezing of the water lines on the district's side, but a couple of cabins froze and then thawed and flooded.

Jody is concerned about surface water entering our system during the spring runoff. He has placed a chlorinator at Look Out Mountain and will begin extra water testing.

**Executive Session:** Steve Farrell made a motion at 6:03 to enter executive session to discuss pending litigation and water rights. It was seconded by Gary Cannon and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

John Blickenstaff: Aye

Roger LeFevre: Aye

Gary Cannon: Aye

Steve Farrell: Aye

Steve Farrell made a motion at 6:27 to return to public meeting. It was seconded by Neil Anderton and passed unanimously.

Gary Cannon made a motion at 6:29 pm to adjourn the meeting. It was seconded by Neil Anderton and passed unanimously.