

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

May 16, 2023

Board Meeting Minutes

**Chairperson:** Neil Anderton called for the meeting to come to order at 5:10 pm with the following attendees.

**Board Attendees:** Neil Anderton, Michael Wheelwright, John Blickenstaff, Roger LeFevre, Gary Cannon, Steve Farrell, excused, Reg Anderson, excused

**Other Attendees:** Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Office Assistant, Dan Mathews, Legal council

**Prayer/Remark:** John Blickenstaff offered a remark.

**Concerns/Issues from TLPOA:** Not present

**Public Comments:** None present.

**Approval of April 2023 Minutes:** A motion was made by John Blickenstaff to approve the April 18, 2023 meeting minutes as written. It was seconded by Gary Cannon and passed unanimously.

**Approval of May 2023 Warrants:** After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 14847-14870, including ACH payments for May and the credit card payment of \$3,091.57 for April. The motion was seconded by John Blickenstaff and passed unanimously.

**Ratify April/May Payroll:** John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 4/29/2023 and 5/13/2023. It was seconded by Michael Wheelwright and passed unanimously.

**Manager Report:** The extra runoff water and debris has caused issues in several areas. The crew has been working on replacing a 23-year-old transformer on the lower pump station that was buried in road base and shorted out. The pump on the corner of Racoon and Buck had debris wash over it and was submerged. Jody rented a vac trailer to clean out the pump chamber. There is a chlorinator on Lookout Mountain. The crew will install a chlorinator for the upper zone as soon as it is delivered. Currently they are chlorinating by pumping water from the lower tank and

mixing it. It must be monitored several times a day.

The power pedestal where Aspen and Lookout Spring meet was broken, the wires shorted, and burned. The crew had to pull wire across the road and put in a smaller transformer to continue to keep the alarms working and keep the tank levels visible.

**Executive Session:** Michael Wheelwright made a motion at 5:36 to enter executive session to discuss pending litigation and water rights. It was seconded by Neil Anderton and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

John Blickenstaff: Aye

Roger LeFevre: Aye

Gary Cannon: Aye

John Blickenstaff made a motion at 6:25 to return to the public meeting. It was seconded by Michael Wheelwright and passed unanimously.

After exiting executive session, Gary Cannon made a motion to suspend the new monthly combined lot increase of 50% of the base maintenance fee per additional lot. A billing adjustment will be credited to accounts that have already paid the extra fee. It was seconded by John Blickenstaff and passed unanimously.

**Present Quarterly Financials:** Jody Defa presented and reviewed the quarterly financials with the board.

Gary Cannon made a motion at 6:29 pm to adjourn the meeting. It was seconded by Neil Anderton and passed unanimously.