

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom due to Covid-19

July 18,2023

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:03 pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, excused, John Blickenstaff, Roger LeFevre, Gary Cannon, Steve Farrell, excused, Reg Anderson

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Dan Mathews, Legal counsel, Dale Pierson, Executive Director Rural Water Association, Nathan Corry, Keddington and Christiansen

Prayer/Remark: Reg Anderson offered a prayer; Gary Cannon offered a thought.

Concerns/Issues from TLPOA: Kathy McGregor, TLPOA liaison, not present

Public Comments: Dale Pierson, Executive Director for Rural Water Association, presented an award to Timber Lakes Water SSD for the Best Tasting Water in Utah for 2023. It is a high honor, and our residents should be very proud of the District. In February of 2024, there will be a paid trip for 2 TLWSSD members to attend a conference in Washington D.C. to represent Utah in a competition from rural water all over the United States.

Approval of June 2023 Minutes: A motion was made by John Blickenstaff to approve the June 20, 2023 meeting minutes as written. It was seconded by Gary Cannon and passed unanimously.

Approval of July 2023 Warrants: After review and discussion, a motion was made by John Blickenstaff to approve the warrant list 14897-14916, including ACH payments for July and the credit card payment of \$836.07 for June. The motion was seconded by Neil Anderton and passed unanimously.

Ratify Approved June Warrants: John Blickenstaff made a motion to ratify June 20,2023 warrants 14871-14896, including voided check 14883. It was seconded by Reg Anderson and passed unanimously.

Ratify June/July Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 6/24/2023 and 7/8/2023. It was seconded by Gary Cannon and passed unanimously.

Presentation of 2022 TLSSD Audit Report: Nathaniel Corry from Keddington and Christiansen presented the 2022 audit findings and financials. Ben Probst, Jody, and Michelle provided all the information requested. There were no findings in internal controls or for government requirements.

Discussion regarding rate structure/Penalties: John Blickenstaff led a discussion of the current leak relief policy as it would apply to the new rate structure. Jody will propose a new policy for the board to review concerning large water leaks and staff time involved.

Discussion Equipment Rental/Lease: Jody has been in contact with Shane Olsen, a Timber Lakes property owner who leases equipment for JCB Equipment. With JCB, the District would be able to lease for 1-5 years instead of the current 5-year lease required with Cat, and JCB doesn't charge travel time. Shane is going to allow Jody to demo a JCB backhoe and Jody will report back to the board.

Manager Report: The crew has installed 7 meters and still have several more to install. SCI Automation was unable to reprogram the meters to totalize the water usage. A company that contracts with SCI will come to finish the job. Jody has met with Bowen and Collins several times to discuss the ongoing projects. Jody applied to the State for grant money to hire someone to help with the lead and copper survey, but still has not had a reply from the State. Jody is working with 120 Water. Jody submitted a purchase order for a new truck to be delivered next year. He will check pricing with other dealers in the area before final submission.

Executive Session: Neil Anderton stated there was no reason to enter executive session. John Blickenstaff made a motion to adjourn the meeting at 6.33 pm. It was seconded by Reg Anderson and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Roger LeFevre: Aye

Gary Cannon: Aye

Reg Anderson: Aye