

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting in person and via Zoom due to Covid-19

November 19, 2024

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Steve Farrell, Mike Durr, Roger LeFevre, Steve Turley

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, Legal Counsel

Prayer/Remark: John Blickenstaff offered a thought.

Concerns/Issues from TLPOA: Kathy McGregor, Timber Lakes POA liaison, was not present.

Approval of October 2024 Minutes: John Blickenstaff made a motion to approve the October 15, 2024 meeting minutes as written. It was seconded by Steve Farrell and passed unanimously.

Approval of November 2024 Warrants: After review and discussion, Michael Wheelwright made a motion to approve the warrant list 15258-15277, including ACH payments for November, and the credit card charges of \$500.23 for October. The motion was seconded by Mike Durr and passed unanimously.

Ratify October/November Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 10/26/2024 and 11/9/2024. It was seconded by Steve Turley and passed unanimously.

Discussion/Approval new transfer fee schedule: After much discussion, John Blickenstaff made a motion to approve raising the transfer fee from \$100 to \$175. It was seconded by Steve Farrell and passed unanimously.

Approve 2025 preliminary budget: After review and discussion, John Blickenstaff made a motion to approve the 2025 Preliminary Budget with changes discussed and set the budget hearing date for December 10, 2024 @ 5:00 pm. It was seconded by Michael Wheelwright and passed unanimously.

Managers' Report: Jody reported the State of Utah will finance the services performed by Yisda, a cyberware company that specializes in real-world easy-to-use Cloaked Zero Trust Solutions that protect critical water systems, making their digital and physical assets both invisible and inaccessible to unauthorized entities.

Required Open meeting training: McCay Murdock, the districts legal counsel, presented the required open meeting training to the board.

Executive Session: Neil Anderton said there was no reason to enter executive session.

At 6:31pm John Blickenstaff made a motion to adjourn. It was seconded by Mike Durr and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Roger LeFevre: Aye

Steve Turley: Aye

Steve Farrell: Aye

Mike Durr: Aye