

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting in person and via Zoom due to Covid-19

March 19, 2024

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Reg Anderson, Steve Farrell, excused, Mike Durr, Roger LeFevre

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Shannon Rasmussen and Terry Smith of Rural Water Association

Prayer/Remark: Neil Anderton said a prayer.

Concerns/Issues from TLPOA: Kathy McGregor, Timber Lakes POA liaison, did not have any comments.

Approval of February 2024 Minutes: A motion was made by John Blickenstaff to approve the February 20, 2024 meeting minutes as written. It was seconded by Reg Anderson and passed unanimously.

Approval of March 2024 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 15080-15096, including ACH payments for March and the credit card payment of \$8839.23 for February. The motion was seconded by Mike Durr and passed unanimously.

Ratify March Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 3/2/2024 and 3/16/2024. It was seconded by Michael Wheelwright and passed unanimously.

Rural Water Source Protection: Shannon Rasmussen of the Rural Water Association presented the Water Source Protection plan that Jody Defa and Jake Wood from RWA worked together to finalize. Michelle Embry will post the plan to the Timber Lakes Water website.

Managers' Report: Jody Defa presented that the bonding counsel stated the district has met the criteria to finalize the bond. The engineering/bidding must be completed before setting a bond closing date. Bown Collins are 90% finished with the design engineering.

Jody would like to replace the existing mag meters that run into the water system with ultrasonic

meters, which would be more costly, but the life span is longer, and the maintenance would be simpler and more cost effective.

Jody has been in contact with companies that offer GIF meter locating, which will make it much easier to locate lines and meters. He will continue to accept bids.

Jody and Michelle have started working on contacting customers about the lead and copper requirements required by the EPA and Utah Division of Drinking Water. A letter will be sent to the 300 cabins that were built before the "no lead act" passed in 1989. There is a survey on the District website to make it easier for customers to report the materials of their service lines.

The 2023 Consumer Confidence Report is in the process of being printed and will be sent to all Timber Lakes Water SSD customers.

Executive Session: Mike Durr made a motion at 6:08pm to adjourn the meeting. It was seconded by Michael and passed unanimously.

Michael Wheelwright: Aye

John Blickenstaff: Aye

Mike Durr: Aye

Reg Anderson: Aye

Roger LeFevre: Aye