

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting in person and via Zoom due to Covid-19

April 16, 2024

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Reg Anderson, Steve Farrell, Mike Durr, Roger LeFevre

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, Dan Mathews, Legal Counsel

Prayer/Remark: Michael Wheelwright said a prayer.

Concerns/Issues from TLPOA: Kathy McGregor, Timber Lakes POA liaison, did not have any comments.

Approval of March 2024 Minutes: A motion was made by John Blickenstaff to approve the March 19, 2024 meeting minutes as written. It was seconded by Michael Wheelwright and passed unanimously.

Approval of April 2024 Warrants: After review and discussion, a motion was made by Steve Farrell to approve the warrant list 15097-15122, including ACH payments for April and the credit card payment of \$996.75 for March. The motion was seconded by John Blickenstaff and passed unanimously.

Ratify March/April Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 3/30/2024 and 4/13/2024. It was seconded by Michael Wheelwright and passed unanimously.

Managers' Report: Jody Defa stated Dan Mathews will have the genealogy of water rights completed before he makes his departure in July. Corbin Gordon will replace Dan as our attorney. Corbin has been corresponding with the owner of a property on Buck Way and with Jody's consent, will send the final easement proposal letter to the owner.

Jody has received the final drawings from the engineers for the Upper Lone Pine Project. We will target the first week of May for posting the project to the government website for bids.

After receiving the Lead and Copper letter, many customers have been submitting their surveys and pictures of their service line material to the office.

The lease on our two backhoes is up in October. Jody is accepting bids for new backhoe leases from Caterpillar, John Deere, and JCB.

Executive Session: Neil Anderton stated there was no reason to enter Executive Session.

John Blickenstaff made a motion at 5:42pm to adjourn the meeting. It was seconded by Steve Farrell and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

John Blickenstaff: Aye

Steve Farrell: Aye

Mike Durr: Aye

Reg Anderson: Aye

Roger LeFevre: Aye