

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting in person and via Zoom due to Covid-19

May 21, 2024

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, Michael Wheelwright, John Blickenstaff, Reg Anderson, Steve Farrell, Mike Durr, Roger LeFevre, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, Corbin Gordan and McCay Murdock, Legal Counsel, Andy Stewart, Active G

Prayer/Remark: Neil Anderton gave a thought about Memorial Day.

Concerns/Issues from TLPOA: Kathy McGregor, Timber Lakes POA liaison, did not have any comments.

Executive Session: John Blickenstaff made a motion at 5:06 to enter executive session to discuss legal. It was seconded by Steve Farrell and passed unanimously.

Neil Anderton: Aye, Michael Wheelwright: Aye, John Blickenstaff: Aye, Steve Farrell: Aye, Mike Durr: Aye, Reg Anderson: Aye

The Board exited Executive Session at 5:24 pm. Upon motion made by John Blickenstaff, seconded by Reg Anderson, and unanimously passed, the board reentered the regular meeting.

Approval of April 2024 Minutes: A motion was made by John Blickenstaff to approve the April 16, 2024 meeting minutes as written. It was seconded by Steve Farrell and passed unanimously.

Approval of May 2024 Warrants: After review and discussion, a motion was made by Steve Farrell to approve the warrant list 15123-15146, including ACH payments for May and the credit card payment of \$4,865.67 for May. The motion was seconded by John Blickenstaff and passed unanimously.

Ratify April/May Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 4/27/2024 and 5/11/2024. It was seconded by Steve Farrell and passed unanimously.

Discussion regarding security measures: John Blickenstaff posed questions and suggestions regarding security measures with software, computers, and other safeguards in both the administrative and maintenance offices.

Other Business: Andy Stewart of Active G, a company that helps companies implement and utilize the GIS software for Digital Mapping Systems, presented a proposal to the board.

Managers' Report: Jody Defa stated that the crew has installed 3 of the 8 meters that are on the installation list thus far.

McCay Murdock will check with Dan Mathews about having the genealogy of water rights completed before he makes his departure in July. McCay will replace Dan as our attorney.

John Blickenstaff made a motion at 6:29pm to adjourn the meeting. It was seconded by Neil Anderton and passed unanimously.

Neil Anderton: Aye

Michael Wheelwright: Aye

John Blickenstaff: Aye

Steve Farrell: Aye

Mike Durr: Aye

Reg Anderson: Aye