



Timber Lakes Water Special Service District

Privacy Policy Statement

In Short: We care about your privacy. We use the minimal extent of information we need to provide you with services you request. We safeguard your data, and we do not monetize it or improperly share it.

In Detail:

This Privacy Policy Statement (the “Statement”) is provided by the Timber Lakes Water Special Service District (“we,” “us,” or “our”) in compliance with *Utah Code* Section 63D-2-103.

We are committed to protecting your privacy. This Statement explains how we handle your information when you visit our website. We want you to understand how your data may be collected, used, and secured.

Who We Are and How to Reach Us

We operate this governmental website.

If you have any questions or concerns, please reach out to us:

Phone: (435) 654-0125

Email: timberwaterssd@msn.com

Our administrative body is the Timber Lakes Water Special Service District Board of Directors, and they can be reached at timberwaterssd@msn.com.

What Information We Collect

If you submit the Contact Us form on our website, we collect the following personally identifiable information supplied by you:

- Your first and last name
- Your email address
- Your mailing address (if you provide it)
- Your phone number (if you provide it)

How We Use Your Information

We use your name and email address to reply to any request or inquiry you make about your account or water bill. If you provide your mailing address and/or phone number, we update your account with that information.

Disclosure Practices

We care about your privacy. We only share your information when necessary. Here’s how we handle disclosures:

- Only if your account is delinquent, we follow our standard accounts receivable collections policy, which may include providing your name and address to our attorneys and adding your account to the Wasatch County property tax lien register.
- We otherwise do NOT share your information with any other 3rd party.

Access and Corrections

You have the right to access and correct your information. You can do that by selecting any one of the following options:

- Call us at the phone number listed above.
- Email us at the address listed above.
- Visit our office in person during normal business hours at:
450 W 910 S
Suite 100
Heber City, UT 84032
- Mail us at:
PO Box 579
Heber City, UT 84032

Keeping Your Information Secure

Your data's safety is our priority. We have taken adequate measures to protect it. Here's how we ensure your data stays safe:

- We follow appropriate data collection, storage, and processing practices and security measures to protect against unauthorized access, alteration, disclosure, or destruction of your name and other personal information you provide for your account.

Third party websites

If you choose to pay your water bill online, you can either create an account or choose to pay as a guest without creating an account. In either case, you will be using the website of our third-party bill pay service. We do not control the content or links appearing on such site and are not responsible for the practices employed by them. In addition, such site or service, including their content and links, may change. Such site and service has its own privacy and customer service policies. Browsing and interaction on any other website, including websites which have a link from our site, is subject to that website's own terms and policies.

Notes on Records Classification

Personally identifiable information is not classification of records under *Utah Code* Section 63G, Chapter 2, Government Records Access and Management Act.

Access to government records is governed by *Utah Code* Section 63G, Chapter 2, Government Records Access and Management Act.

Review of this Notice

We want you to feel comfortable using our services, knowing that your privacy is respected and protected. We welcome your feedback on this notice, which is reviewed annually. For more information on our privacy or records management practices [click here](#).

Last Update

This Statement was last updated on February 1, 2024.