

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

June 17, 2025

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, Karl McMillan, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, legal counsel, Nick Kryger, Timber Lakes POA Liaison

Prayer/Remark: Michael Wheelwright offered a thought.

Concerns/Issues from TLPOA: Kathy McGregor, former Timber Lakes POA liaison is leaving the POA Board at the end of her term next month. We thank her for her service. Timber Lakes Water SSD welcomed Nick Kryger as the new Timber Lakes POA liaison. He is very knowledgeable in matters concerning water and we look forward to working with him. John invited Nick to the scheduled meeting between members of the Timber Lakes Water board and members of the TLPOA board on 7/8/2025 @ 9:30.

Approval of May 2025 Minutes: A motion was made by John Blickenstaff to approve the May 20, 2025 meeting minutes as written. It was seconded by Roger LeFevre and passed unanimously.

Approval of June 2025 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 15414-15435, including voided check 15397, ACH payments for June and the credit card payment of \$1770.15 for May. The motion was seconded by Mike Durr and passed unanimously.

Ratify May/June Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 5/24/2025 and 6/7/2025. It was seconded by Mike Durr and passed unanimously.

Quarterly Financial Report: Jody Defa presented, and the board discussed, the quarterly financial report. Michelle will investigate how to update the assets accounts that are reading incorrectly in the report.

Managers' Report: Jody reported the closing of the Interest Free Bond is scheduled for 6/25/2025. Jody Defa, Neil Anderton and Michelle Embry will attend. Michael Wheelwright is an alternate.

Presentation CAT: John Blickenstaff presented a presentation explaining the "Categorical Exclusion Environment Review (CAT) and the Finding of no Significant Impact (FONSI).

Public Input regarding FONSI: Nick Kryger had questions regarding the pipeline replacement across the wetland. The project was discussed in depth.

Executive Session: At 5:59, John Blickenstaff made a motion to enter executive session to discuss accounts receivable. It was seconded by Michael Wheelwright and passed unanimously.

At 6:22, John Blickenstaff made a motion to return to regular session. It was seconded by Mike Durr and passed unanimously.

John Blickenstaff made a motion to adjourn the meeting at 6:24. It was seconded by Roger LeFevre and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Mike Durr: Aye

Steve Turley: Aye

Roger LeFevre: Aye