

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

August 19, 2025

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, excused, Karl McMillan, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, legal counsel

Prayer/Remark: Mike Durr offered a thought and moment of silence honoring the fallen Tremonton police officers.

Concerns/Issues from TLPOA: Nick Kryger, not present

Approval of July 2025 Minutes: A motion was made by John Blickenstaff to approve July 19, 2025 meeting minutes as written. It was seconded by Mike Durr and passed unanimously.

Approval of August 2025 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 15456-15479, ACH payments for August and the credit card payment of \$2012.08 for July. The motion also included voided checks 15422, which was replaced with check 15455, in the correct amount of \$430,540.00 to Lance Excavating, and voided check 15453. The motion was seconded by Mike Durr and passed unanimously.

Ratify July/August Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 7/19/2025, 8/2/2025 and 8/16/2025. It was seconded by Michael Wheelwright and passed unanimously.

Managers' Report: Jody reported that Lance Excavating has installed 3 master meters. Customers were previously informed and were patient with the water outage as the engineers tied into the main line. The crew will remove trees surrounding the new spring in preparation for development in the Spring of

2026. Lance Excavating will haul the trees to the TLPOA chip pile, and TLPOA is fine with accepting the trees.

The road to the storage tanks has a section that needs to be repaired. Rather than make that section 16-inches, Jody would like to spread the road base thinner to cover a longer portion of the road. The LDS missionaries sprayed the thistle that was growing along the roadside.

The property owner on Buck Way who had 35 trees removed before Lance Excavating could replace the pipe will plant the new trees himself in the spring.

The bore is complete, and HD Fowler is welding the pipe. While boring, clay came to the surface.

Wasatch health department, DDW, a representative from the EPA, a B&C inspector and a B&C environmental person inspected the bore. They took pictures and documented how big the area was.

There were no concerns.

The District's excavator has an air-to-air cooler that needs to be replaced. It will cost around \$6,000 for parts without labor.

Jody will rent a vacuum trailer from Vermeer Trenching to vacuum out the valve lids that need to be raised. The crew will place concrete around the lids to help protect them from being hit by the TLPOA grader in the winter.

DDW is now requiring water testing for plastics and manganese. Testing bottles will be provided to the District. After the samples are sent in, the DDW will pay for the sampling.

The crew will be replacing the check valves between Racoon Drive and Aspen soon. During this time the Wasatch County Fire Department will have trucks on site as the fire hydrants will have no fire flow.

Other Business: McKay Murdock presented a Release of Liability Agreement between Tonya Remillard and Timber Lakes Water SSD regarding her research project using Timber Lakes water.

Executive Session: At 5:58, John Blickenstaff made a motion to enter executive session to discuss personnel. It was seconded by Roger LeFevre and passed unanimously. John Blickenstaff made a motion to exit executive session and enter regular session. It was seconded by Mike Durr and passed unanimously.

John Blickenstaff made a motion to adjourn the meeting at 6:05. It was seconded by Mike Durr and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Mike Durr: Aye

Roger LeFevre: Aye