

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

February 17, 2026

Board Meeting Minutes

**Chairperson:** Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

**Board Attendees:** Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, Karl McMillan, excused

**Other Attendees:** Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, legal counsel

**Prayer/Remark:** Steve Turley offered a remark and prayer.

**Concerns/Issues from TLPOA:** Nick Kryger, Timber Lakes POA liaison, reported that the POA has not addressed the hydrant agreement and maybe an agreement isn't necessary if all parties involved are doing their part.

Nick will help Jody implement work orders for hydrants and lines.

The board expressed appreciation for Nick's service and his decision not to run for re-election but remain available for water-related help.

**Approval of January 2025 Minutes:** A motion was made by John Blickenstaff to approve the January 20, 2026 meeting minutes as written. It was seconded by Michael Wheelwright and passed unanimously.

**Approval of February 2026 Warrants:** After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 15592-15608, including ACH payments for February and the credit card payment of \$2520.91 for January. The motion was seconded by Mike Durr and passed unanimously.

**Ratify February Payroll:** John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 1/31/2026 and 2/14//2026. It was seconded by Mike Durr and passed unanimously.

**YISDA Cyber Security presentation:** Nathan Christensen presented findings from a recent cyber risk assessment conducted by YISDA Cybersecurity, highlighting areas of improvement and recommendations for enhancing the Districts cybersecurity posture. Key progress included network segmentation, endpoint protection, and multi-factor authentication. Recommendations included authorizing a new computer for Jody to reduce threats to the SCADA system, registering a .gov domain for government websites and email, and implementing named users in the SCADA system. Nathan also discussed two pieces of legislation affecting cybersecurity for drinking water systems in Utah and emphasized the importance of preparing for potential cyberattacks. Nathan will assemble a cyber security task list.

**Discussion Development of new springs:** The group discussed developing new springs to address reduced water flows during dry summers. Jody reported they have designs ready and approximately \$950,000 in the capital improvement fund, though costs could vary widely depending on ground conditions. Jody mentioned they could potentially do more of the work themselves to reduce costs, and development could take a year with potential completion by fall or spring. The group agreed to pursue development of higher elevation springs to maintain water availability, with Jody planning to visit contractors at the conference in St. George to discuss the project.

**Review Financials:** Jody presented the financial overview, concluding they did well overall, with some areas over budget but others under,

**Executive Session:** John Blickenstaff made a motion at 6:33 to enter executive session to discuss collective bargaining regarding the district's current engineers and accounts receivable. It was seconded by Mike Durr and passed unanimously.

The board reentered regular session at 6:54.

John Blickenstaff made a motion to prepare documentation for an RFP for new spring development. The motion was seconded by Michael Wheelwright and passed unanimously.

Michael Wheelwright made a motion to adjourn the meeting at 6:57. It was seconded by Mike Durr and passed unanimously.

Neil Anderton: Aye

Mike Durr: Aye

Michael Wheelwright: Aye

John Blickenstaff: Aye

Steve Turley: Aye

Roger LeFevre: Aye