

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

March 17, 2026

Board Meeting Minutes

**Chairperson:** Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

**Board Attendees:** Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, excused, Karl McMillan, excused

**Other Attendees:** Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, McKay Murdock, legal counsel

**Prayer/Remark:** Mike Durr offered a remark.

**Concerns/Issues from TLPOA:** Nick Kryger, Timber Lakes POA liaison, not present

**Approval of February 2025 Minutes:** A motion was made by Mike Durr to approve the February 17, 2026 meeting minutes as written. It was seconded by Roger LeFevre and passed unanimously.

**Approval of March 2026 Warrants:** After review and discussion, a motion was made by Mike Durr to approve the warrant list 15609-15627, including voided check 15559, ACH payments for March and the credit card payment of \$4,152.30 for February. The motion was seconded by Neil Anderton and passed unanimously.

**Ratify February/March Payroll:** Mike Durr made a motion to ratify the payrolls previously approved by two board members for pay periods ending 2/28/2026 and 3/14/2026. It was seconded by Roger LeFevre and passed unanimously.

**Manager report:** Nathan Christensen of YISDA Cybersecurity is working on registering a Utah.gov. domain for the district. He has also assembled a cyber security task list. The crew has been cleaning the office to prepare for the new computers and monitor for the SCADA system. They will be delivered on Thursday and installed by Russ from Techlogic. After

installation is completed, SCI will program the telemetry.

A water tank and the garage doors on the shop need painted. Jody suggested a bid package be assembled. The

retainage check for Lance Excavating has been released.

A metal sign to be placed by the road for Timber Lakes Water SSD was made by Roegun Wilde.

**Executive Session:** John Blickenstaff made a motion at 5:52 to enter executive session to discuss personnel. It was seconded by Mike Durr and passed unanimously.

The board reentered regular session at 6:27 pm.

John Blickenstaff made a motion to adjourn the meeting. It was seconded by Mike Durr and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Mike Durr: Aye

Michael Wheelwright: Aye

Roger LeFevre: Aye