

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

August 18, 2026

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, Michael Murphy, excused

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, legal counsel

Concerns/Issues from TLPOA: Timber Lakes POA liaison David Ricks introduced himself to the board. He will attend the next POA meeting and bring any issues or questions from the POA to the next water board meeting.

Approval of July 2026 Minutes: A motion was made by John Blickenstaff to approve the July 21, 2026 meeting minutes as written. It was seconded by Michael Wheelwright and passed unanimously.

Approval of August 2026 Warrants: After review and discussion, a motion was made by Michael Wheelwright to approve the warrant list 15710-15729, the ACH payments for July and the credit card payment of \$3,313.22 for July. The motion was seconded by John Blickenstaff and passed unanimously.

Ratify July/August Payroll: John Blickenstaff made a motion to ratify the payrolls previously approved by two board members for pay periods ending 7/18/2026, 8/1/2026 and 8/15/2026. It was seconded by Michael Wheelwright and passed unanimously.

Review Quarterly Financial Statements: Jody presented the financial updates ending 7/31/2026, concluding the District did well overall, with some areas over budget but others under.

Manager report. Jody provided updates on ongoing EPA work with manganese samples. He is working with GM on reimbursement for the truck rental while his work truck was finally repaired after a two-month shop stay.

There have been discussions with the LDS Church regarding spring development, which should be decided within two weeks.

Jody addressed water management issues, including a fixed air vacuum leak and the POA's road watering activities, with Jody confirming they are metering usage appropriately.

The discussion also covered equipment needs, with Jody explaining that trailers for transporting maintenance equipment would cost around \$75,000 and would need time to pay for themselves through reduced transportation costs to service centers.

Other Business: Michael Wheelwright, treasurer, reviewed and approved the July Bank Reconciliation.

The board agreed to schedule an in-person work meeting for long-term planning, including a Jody succession plan and improving the relationship with the POA.

Executive Session: John Blickenstaff made a motion at 6:30 to enter executive session to discuss personnel. It was seconded by Michael Wheelwright and passed unanimously.

The board reentered regular session at 7:27 pm.

John Blickenstaff made a motion to adjourn the meeting at 7:27. It was seconded by Roger LeFevre and passed unanimously.

Neil Anderton: Aye John Blickenstaff: Aye Michael Wheelwright: Aye Roger LeFevre: Aye
Steve Turley: Aye Mike Durr: Aye