

**Timber Lakes Water Special Service District
Wasatch County Offices
25 North Main, Heber City, UT 84032
435-654-0125
November 15, 2016
Board Meeting Minutes**

Chairperson: Neil Anderton

Board Attendees: Neil Anderton (2019), Reg Anderson (2016) **excused**, Ralph Lewis (2016), Mike Wheelwright (2016), Steve Farrell (County Re.) , Leno Franco (2016) and David Hansen - (2017).

Other Attendees:

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Duane Moss, Legal Counsel-,)excused and Jared Moss -Legal Counsel.

Bonnie & Gordon Huetter, HOA Representatives.

Old Business:

No old business.

Meeting called to order at 6:00 pm.

Prayer/Remark: Craig Hall gave the prayer/remark

TLPOA

Bonnie Huetter asked about the deadlines for applications for membership to the water board. Gordon Huetter mentioned that some of the roads have been repaired with roto milled materials and the roads done are looking really great.

Public Hearing:

Neil Anderton stated that there was to be a public hearing tonight about the budget but he got a call at 6:30 am from Jared Moss stating that the Wave never published the notice. So since there was no notification. We will have to hold the meeting in December.

Minutes:

The minutes need to be tabled until the next meeting as there needs to be a number of changes. Craig Hall will revise over the next couple of days and send out to the board members to review.

Warrant List:

Leno Franco stated that we started at check 12406 - 12448. The last check register ended at check 12405 from our minutes. Also included is the purchase card transaction log and it has been signed by Jody Defa. There was a question about charge to Assurion for the cell phone replacement. Jody Defa stated that this was for the replacement phone for Vince Allred that got broke. **David Hansen made the motion to approve the warrant list. Leno Franco seconded. Motion passed unanimously.**

Proposed Budget

Jody Defa presented the changes that we suggested last month. Then Jody put budget options including a proposed 2016 + 3%, a prorated amount 2016 + 3 % and one showing none of the above, Jody's evaluation went back 5 years to average the overtime. Then he stated that his forecast was fairly close. With the number of new meter installs we had this year we did not have to pull money out of the savings. The board discussed the option of paying off the 1998 bond early if there is enough in reserves. Bonnie Huetter asked if that would free up money.

Jared Moss asked if we could really do a rate increase, but Jody stated that we have held off on doing a rate increase until these bonds were paid off. David Hansen stated that we should do an analysis of all the combined lots and how much revenue we would lose. Neil Anderton stated that we need to decide which budget we want to go with for the public hearing next month. David Hansen recommended that we go with the 2016 plus 3% across the board. Jody went over the revenue 40090 showing the amount taken out of cash on hand we had budgeted. We had assumed we may need \$50,000 from our cash reserves in a worst case scenario this year we would take \$ 25000.00. This year we only had to take \$ 15000.00 rather than the estimated \$ 50000.00.

Jody made changes that were discussed at the last meeting. Jody stated that we should have enough in reserves to pay off the 1998/2004 bond at the end of 2017. Bonnie Huetter asked how much we would save in interest. Jody stated \$ 2085. Jody and Jared stated that we would have to go through a rate change procedure. We are paying \$228000/year on these two bonds. Jody suggested that we go through and look at how many combined lots we have so we can determine whether the combined lots should be relieved of the revenue bond. Neil Anderton said that we need to decide on which budget we want to present at the public hearing. David Hansen said the word that he is hearing is that the economy is supposed to get better. Jody asked the HOA if they had any idea of how many permits are turned in. **David Hansen made the motion to go with the 2016 + 3% as the 2017 budget. The total budget amount for revenue & expenses on the budget is \$ 1,459,008.00. Michael Wheelwright seconded. Motion passed.**

Water Report

We currently have \$ 161,000 in the cash reserve account and by the time next year comes we should have enough to pay of the 1998/2004 bond. Jody then stated that things are pretty slow on the mountain right now and we have one person off each week until the end of the year. We are moving gravel for the church so we haul them a load and then we haul a load for us. We had a call about a home owner installing a sprinkler system on Blazing Star and Jody has had the guys stop by nine times to tell them that there is no outside watering is allowed with the culinary water, but they have not been able to make contact with the owner. David suggested that we place a notice on their door.

Neil asked about how the dump truck was running and Jody stated that it is running fine now.

Other:

Michael Wheelwright asked when applications needed to be turned in for the water board and Steve Farrell stated that he believed that it the deadline was the end of the year.

Michael Wheelwright stated that the Christmas social was for the board members to get together otherwise the board would not see the staff. Neil suggested that maybe we could find a place to gather.

Steve Farrell will check on the price and a number at Soldier Hollow to include prime rib & turkey.

Jared stated that we do not qualify for the salary employee guidelines.

Ralph Lewis made the motion to adjourn the meeting. Mike Wheelwright seconded. Motion passed.