

**Timber Lakes Water Special Service District
Wasatch County Offices
25 North Main, Heber City, UT 84032
435-654-0125
February 21, 2017
Board Meeting Minutes**

Chairperson: David Hansen for Neil Anderton

Board Attendees: Neil Anderton (2019) **excused**, Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016), Steve Farrell (County Re.) and David Hansen - (2017), John Bickenstaff (Alt).

Other Attendees:

Jody Defa, Timber Lakes Water System Manager, Craig Hall Timber Lakes Water Office Manager, Duane Moss, Legal Counsel-,) **excused** and Jared Moss -Legal Counsel.

Bonnie & Gordon Huetter, HOA Representatives and Mrs. Wheelwright.

Meeting called to order at 6:02pm.

Prayer/Remark: No prayer remarks.

Public:

No comments from public

Old Business:

No old business.

TLPOA

The home owners expressed a concern about the pressures in the fire hydrants. The issue was raised that the fire department never hooked up to the hydrants. David Hansen asked who responded to the call. Jody stated that they could not get the ladder truck up there. Steve Farrell stated that the prv's were at 45 at that hydrant. Per Jody they never hooked up the truck to it due to the concern of collapsing the water line. They had several trucks there and the fireman flat out lied to Jody there and that the fire department needs to be educated on our system. David recommended that we have the fire department come up and do a flow test on it.

Also, there is a valve that got run over by the HOA maintenance guy ran over the flag and one of our guy hit it with a back hoe so we capped them until winter is over and are easier to repair. David agreed that it would be better to wait until the thaw happens to repair this.

David asked if we should concrete around these valves that have the potential to be hit. By concreting these it may cause other access issues.

Work on concreting around the hydrants overtime as needed. Bonnie asked about sprinkler systems requirements, but Mike stated that if you lose power then it does no good to have them. David told Bonnie that the flows are what they are unless we make major changes in the system again and also have the fire department test the flows and there are multiple hydrants that the fire department can use. Supposedly there is a ladder truck up in Timber Lakes.

John stated that the HOA should take it up with someone other than the water district if the fire department cannot get up the roads due to conditions caused by weather.

Minutes:

Approval of the January Minutes Under the water report **change meters to fire hydrants**. In the same section remove the space from between the s and also **website** is one word on the fourth line.

Under the warrant list there were detail that there were two bills paid for Century link one for December and the other was for January. Also, there were invoices that we did not pay on the Wells Fargo Charge card as we were receiving credits back for them this month. Clarify the resolutions on the minutes. **Motion to approve the minutes as amended by Reg Anderton, Mike Wheelwright seconded. Two members abstained. Motion carried.**

Warrant List:

The warrant list starts with check 12542-12588. Multiple invoices on the same check to the same vendor have the same check number. David Hansen question who Now CFO was and this was explained that this is Greg Koberlien doing preparation for the audit. Repairs on the backhoe which is for the service on the excavator. **Reg Anderson made the motion to approve the warrant list and credit card purchases as presented. Mike Wheelwright Seconded. Motion passed unanimously.**

Legal Council

Jared Moss stated that Duane Moss is retiring and shutting down his law firm. So, the Timber Lakes Water District has to go through the RFP process. The RFP states that all questions need to be received by a specific date. This needs to go out as soon as the advertisement is approved. Then a selection committee needs to be decided on and the selection will be based on certain criteria. The board is to send any change to Jared Moss by Friday. **David Hansen made the motion to approve the RFP document with the changes made and to remove Craig Hall as a contact and question need to be received by 03/15/2016. Steve Farrell seconded. Motion passed unanimously.**

Policy & Procedures:

David Hansen stated that we should just start at the front of the manual and work through it in bite size chunks.

Water Report

Next month Jody Defa is having surgery and will not be able to talk for two weeks. David suggested that we postpone our board meeting until March 28, 2017. Major leak on lots due to pipes that have broken due to the thawing of ice that Jody and the guys have been chasing down and also uncovering hydrants. Then the guys are going to a conference down in Saint George and will get most of their continuing education completed.

Other:

There was a lost snow mobile found buried in the snow by one of the board member's children and that they have towed it home their cabin and stored it in their garage.

Ralph Lewis made the motion to adjourn the meeting. Reg Anderton seconded. Motion passed unanimously.