

**Timber Lakes Water Special Service District
Wasatch County Offices
25 North Main, Heber City, UT 84032
435-654-0125
April 18, 2017
Board Meeting Minutes**

Chairperson: David Hansen

Board Attendees: Neil Anderton (2019) **excused**, Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016), Steve Farrell (County Rep.) David Hansen - (2017), John Blickenstaff (alternate).

Other Attendees:

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Jared Moss -Legal Counsel

Bonnie Huetter, **HOA Representative**, Gordon Huetter and Kathy Wheelwright. John Bullwinkle, Dave Belcher; the owners of lots 373 and 209.

Meeting called to order at 6:00 pm.

Prayer/Remark: None this meeting

Public:

No comments from public

Old Business:

Board Vacancy is still open for a part time resident, which Doug Spenst has applied for. Steve Farrell has not heard a decision from the county on the new board member appointment.

Timber Lakes POA:

Bonnie and Gordon Huetter stated there were no POA issues to discuss.

David Hansen stated that the board needed to go into executive session early because Jared Moss had to leave early. The executive session was to discuss employee issues, and the selection committee's decision regarding which law firm to choose to represent the District for the next two years.

Steve Farrell made the motion to go into executive session and John Blickenstaff seconded the motion. Motion passed unanimously.

David Hansen stated that the board came out of executive session at 6:17p.m.

Timber Lakes put out an RFP for legal services. The Gordon Law Group, Pia Anderson & Moss Law, and Fabian Law submitted. Pia Anderson & Moss. The selection committee recommended Pia Anderson & Moss because the selection committee scored them highest.

Mike Wheelwright made the motion to accept Pia, Anderson & Moss as our new counsel. Reg Anderson seconded. Motion passed unanimously.

Proposed request by the owner of Lot 209

The owner of this lot is proposing extending lot 209. This will require him to extend the waterline on his property approximately 1,500 feet and move the existing meter for lot 209 to the end of the extended line. Currently, the District has a master meter on Boxwood where the 8" line to lots 209 and 373 starts. All the piping from the master meter on is owned and maintained by the owners of lot 209 and 373. Extending the water line will not put the service connection out of the

Timber Lakes service area. There will never be more than one cabin built on each lot. They simply want to increase the size of lot 209. To do so, the line needs extended 1,500 feet, the existing meter for lot 209 needs to be moved, and a fire hydrant needs to be installed on the end of the new line. The new fire hydrant is needed because enlarging lot 209 will shift the planned cabin location too far away from the existing hydrant.

David Hansen's concern is that if they run the pipe under the creek that a leak could cause a back flow into the Timber Lakes Water system., "Would there be a possibility for cross contamination?" An alternative would be to suspend the line but then there is risk of the pipe freezing and breaking. Steve Farrell stated that if they covered it with flowable fill then the it should not be a problem. **David Hansen made the motion that the board make an agreement with the following requirements: 1) That lots 209 and 373 will only ever be granted one connection, 2) That these owners are responsible for all the cost of the extensions of the current lots. Also, we need to confirm that we are not outside the District's area of water rights before making the agreement. Jared Moss is to draw up the legal agreement. David Hansen made the motion to approve the amendment, subject to approval by the county and that the owners of lot 209 and 373 are subject to the burden of the cost. Steve Farrell seconded. Motion passed unanimously.**

March Minutes:

Minutes were approved as noted with change to under the RFP for legal council not being noticed in the paper as it should have been. **Steve Farrell made the motion to accept the minutes, Mike Wheelwright seconded, the motion passed unanimously.**

February Minutes:

To clarify the March minutes, John Blickenstaff stated that the POA should take up their fire protection concerns with the fire district and fire department and not with the water district.

Warrant List:

We left off last meeting with check number 12648 and start this meeting with check #12649 and ended with check # 12682. Craig Hall stated we only had one payroll on this check register. The repairs on the truck were basic maintenance. **Steve Farrell made the motion to accept the minutes, Mike Wheelwright seconded, the motion passed unanimously.**

Policy and Procedure Review/Rates

Delayed until next meeting.

Water Report:

Jody Defa started out with discussing the status of the bonds and when they would be paid off. The final payoff is in January 2019, but there should be enough in the reserve should be able to pay it off in January or February of 2018. When the 1998 and 2004 bonds are paid off, we will have to restructure rates because charges for those bonds will be eliminated on combined lots. Also, we should be able to restructure the 2011 bond in 2021. There are four bonds. David Hansen stated that we will have to have a rate hearing when we want to change the rates. The board needs to have a firm come in an update their study on rate increase feasibility in early summer. We used Matt Millis in the past and will request his help because of familiarity with the District's finances.

Then Jody Defa reviewed the cash report and balances in the various accounts and then covered the financial statements.

David Hansen asked about the snowmobiles. Jody Defa stated that we have one that is operational and there is one that is back firing and having serious mechanical issues and is not worth putting a lot of money into.

Jody Defa reviewed the aging report. Lot 1281 is in the possession of the county. There are four lots going up for tax sale lots 371 and 1670 have balances with the District. The other two lots have zero balances.

Other:

Motion to adjourn.

Meeting adjourned at 7:15 pm.