

**Timber Lakes Water Special Service District
Wasatch County Offices
25 North Main, Heber City, UT 84032
435-654-0125
May 17, 2017
Board Meeting Minutes**

Chairperson: Neil Anderton

Board Attendees: Neil Anderton (2019), Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016), Steve Farrell (County Rep.), David Hansen - (2017) **excused**, John Blickenstaff (alternate).

Other Attendees:

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Jared Moss -Legal Counsel

Kathy Wheelwright.

Meeting called to order at 6:00 pm.

Prayer/Remark: None this meeting

Public:

No comments from public

Old Business:

Mike Wheelwright brought up the issue of there still being an issue of there still being an issue of no response from the county on the application that was submitted for the part time resident vacancy that is still open on the board. There has been an applicant that applied in back in February and he has not had a response from the county. Steve Farrell has not heard a decision from the county on the new board member appointment and will check into the status on this as the person who does these has been out of the office due to family issues. Jared Moss is also going to check into the policies of what the regulations of the board composition has to be.

Timber Lakes Policies and Procedures Manual:

Jody Defa is waiting to hear back from LeGrand Bitter as to the policies on Special Service District and is hoping to get a copy of theirs so that he can modify it to fit our needs for our district rather than recreate the wheel. The board agreed with this and agreed to table this until the next meeting. Jared Moss stated that some of the policies have changed every year.

Notifications to legal firms not selected firms

Jody Defa prepared a letter to send out to the law firms that were not selected.

POA and Public comments

No comments and no representation from the POA. Although there have been a couple issues that have been resolved that the board know of Lot 1201 Mr. & Mrs. Uscharawadi who had a high-water bill and were disputing it and it turned out after replacing their meter that Mr. Uscharawadi had left something running or leaking outside their cabin. Also, there have been a couple of people complaining about the way the snow removal has been pushed off and covers their meter or hydrants. The road crew also has partial blame to do with this as they have a tendency to bury flags. John commented that he measured 33 feet of snow this year.

Ralph Lewis demonstrated how to use a grader. Neil Anderton stated that he was happy that Kirk and Vince did a great job with the Uscharawadi's.

April Minutes:

John Blickenstaff suggested that we standardize using POA instead of switching back and forth from POA and HOA. Reg Anderson asked "What POA stands for?" It was state Property Owners Association. In regards to the board vacancy Steve Farrell and Neil Anderton will pop by Mike's office and give a friendly reminder about the vacancy. Steve Farrell made the motion to approve the minutes as amended and John Blickenstaff seconded. Motion passed unanimously with Neil Anderton abstaining due to his absence from the last meeting.

Warrant List:

Craig Hall had to make a change to the warrant list prior to the board meeting and voided check #12715 and has to void it in the system when he gets back to the office and Craig updated the spreadsheet to reflect this change manually. The total checks for this month is \$74,590.02. **Steve Farrell made the motion to accept the warrants, Reg Anderson seconded, the motion passed unanimously.**

Auditor Report

Tabled until next meeting due to Auditors not attending meeting.

Pipeline discussion

Tabled until next meeting due to Franson engineers and Vincent Hope not attending meeting.

Water Report:

Jody Defa presented that there was so much water coming into the tanks to run off went from 60 to 190 in three days which fried the meter and that needed to be replaced. So, they tested the additional samples which cost \$185, and they came out fine out fine. There were two Amazon charges that were for some extensions to test the flow. The church is going to give them some more road base. There are two properties that have requested hookups one for a two inch and one for a one-and-a-half-inch meter. Caselle did not call us back about the financials so they were not updated for this meeting. Also, Jody called about the bonds to see about early pay off and if there was a penalty. They stated that there was no penalty for early pay off.

There was discussion of whether we should bring Matt Millis in to do an analysis or just update his last review.

Mike questioned if we would get into trouble with our debt ratio.

Ralph Lewis made the motion to go into executive session. Seconded by John Blickenstaff. Motion passed unanimously.

Reg Anderson made the motion to come out of executive session. Seconded by Steve Farrell. Motion passed unanimously.

Motion to adjourn by Steve Farrell. Seconded by Mike Wheelwright.

Meeting adjourned at 7:45 pm.