

Timber Lakes Water Special Service District

Wasatch County Offices

175 North Main, Heber City, UT 84032

435-654-0125

March 20, 2018

Board Meeting Minutes

Chairperson: Neil Anderton

Board Attendees: Neil Anderton (2019), Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016), John Blickenstaff, (Alternate).

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Pam Hall, Timber Lakes Water Office Manager.

Meeting called to order at 6:07PM

Prayer/Remark: by, Neil Anderton

Property Owners Association: Bonnie and Gordon Huetter of the POA. No questions at this time.

Public: No one present: No concerns from the public.

Minutes: Neil spoke with Bruce Haywood who would like to join the board part time if the position is still available. Doug Spenst resigned from the board due to life changes. Jared Moss is excused tonight from the meeting because he is in arbitration this week. Steve Farrell is excused as he is attending the water conference in St. George.

Warrant List: 13174 is the starting number for the warrants to 13205. Question came up about credit card charges and all charges looked correct. There also is a new bill from Birch Communications, no one had any idea about the porting over of our office lines to this new company. The payment for Birch will be held until more information is researched. Approval was given to write an additional check to Wells Fargo Credit Card for 100 dollars to pay off the previous balance. Motion to pass Warrant List and Credit Card charges, made by, John Blickenstaff, seconded by, Reg Anderson, was unanimously approved. Motion to amend the warrant list was made by John Blickenstaff, to not approve paying Birch Communication payment. Seconded by Reg Anderson. Motion passed unanimously.

Water Managers Report: Jody, would like to thank the POA road grader for keeping the hydrant's from being buried. There is one more valve to dig out on Blue Spruce under the asphalt.

The Board discussed reviewing the purchasing policy as suggested by Jared Moss. The next time we meet each member was assigned to Read and report on 7 pages of the proposed new policy.

Jody, spoke with the Utah Corp of Engineers and they have replied that the threading of the new pipe will not disturb the fill material. If the wetland area needs to be disturbed, the work could be covered by Nationwide Permit Number 12 for utility lines or Nationwide Permit Number 33 for temporary construction access for water. We need to contact them before construction. Jody, looked through the information and looking at the paperwork it looks like we will be ok even if the new pipe were to get stuck. Whitaker said it would cost \$160 per foot and there are about 400 feet which would cost \$65K for the pull-through and the estimated to go around would be from \$100k to \$400K. To go around we would have to take out some trees on lot 2005. The old pipe-line it is a class 160 pipe and they tied concrete barrels to it and sunk it. Jody feels that the line has been in there since 1981 and the integrity of the line is in question. Bursting the pipe will allow for the least disturbance. The HDPE pipe inner diameter is a size less than the other 10 inch. The pipe we would have to put in would be a 12 inch HDPE pipe with a thicker wall to achieve the flow we need. The question for the board is should we move forward on using a camera to start the project. Motion was made by John Blickenstaff to approve the expenditure of hiring a camera recording of the proposed bursting project of up to 3,000 dollars so as to help make a good decision about engineering the project. Seconded by, Ralph Lewis. The motion passed unanimously.

In addition, Jody, discussed water assembly and backflow monitoring in homes. Risk assessment needs to be done. Keeping track of these documents will be difficult without the help from the extra module from Caselle. The cost of the module is \$6,000. This new module would allow us to keep track of when and what has been done to monitor backflow prevention for each home. The general cost is anticipated to be \$100 for an annual backflow prevention inspection. The inspection has to be done by fire system installer. Not all plumbers can do the certification and not all fire suppression installers can do the certification. The State of Utah drinking water requires the annual check on the backflow preventer. The motion to approve purchasing the backflow prevention module in Caselle was made by: John Blickenstaff and seconded by, Michael Wheelwright. The motion passed unanimously.

The Board discussed various rate change options suggested by Matt Millis. We need to make up the difference to have enough in saved cash for future capital improvement projects. The charitable remainder trust ended two years ago and now that it has now stopped we are seeing the impact.

The Board clarified Jody Defa was granted authorization to purchase the Dodge truck when it comes in. The truck was financed through Zions.

At 8:11PM, John Blickenstaff made a motion to go into executive session to discuss personnel matters, and this was seconded by Michael Wheelwright and unanimously approved.

At 8:28PM, upon motion duly made and seconded, the Board approved coming out of executive session and closing the public meeting.