

Timber Lakes Water Special Service District

Wasatch County Offices

175 North Main, Heber City, UT 84032

435-654-0125

September 18, 2018

Board Meeting Minutes

Acting Chair Person: Neil Anderton

Board Attendees: Neil Anderton, Reg Anderson, Ralph Lewis, Steve Ferrell, Michael Wheelwright, John Blickenstaff.

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Jared Moss, Counsel, Michelle Embry, Gordon and Bonnie Huetter.

Prayer/Remark: Neil Anderton

Old Business: Information regarding the appointment of board members. Bruce Heywood, a part time resident, has been appointed to the board by the County Council. Mike Wheelwright and Ralph Lewis are the remaining board members who need to complete board training with the State.

Concerns/Issues from POA: Bonnie Huetter, liaison for POA defers.

Public Comments: Jean Chase, a Timber Lakes lot owner, has an outstanding balance of \$697.21 and requested a hardship reprieve. Steve Farrell made motion to remove penalties and interest and implement a 12-month payment plan to have account current in 12 months. Seconded by John Blickenstaff and passed unanimously.

Presentation on 2011 bond reissuance: Mark Anderson was not available, so Jody Defa updated for him. Reissuance was set to go before County Council for public hearing on Wed October 17 @ 6:00. Interest rates will likely go up, so there will be a substantial savings monthly.

Approval of August 2018 minutes: A motion was made by John Blickenstaff to approve the July minutes, but correcting a wrong name in those minutes. It was seconded by Neil Anderton and passed unanimously.

Approval of August 2018 warrants: After review and discussion, a motion was made by Steve Farrell to approve the warrant list for August 22 to September 18, including numbers 13446 to 13496, and including the credit card payment for September. The motion was seconded by John Blickenstaff and passed unanimously.

DISCUSSION REGARDING AUTOMATIC DEPOSIT: Joshua Vincecke from Mountain America discussed payroll direct deposit and ACH. Board agreed that there would be one initiator (Michelle Embry at present) and one online approver (Jody Defa at present). Michelle will send e-mail to the board for 2 members to approve after drafting payroll. Once things are in place, ACH will be addressed. Timber Lakes Water can obtain credit cards from Mountain America with spending limits. Alerts are also available for any transactions that are not normal transactions.

Water rate discussion:

Jody Defa will create new proposal with '94 bond amount of \$10.66 not included, showing increase to base amount. Amount needed to generate came from the study from Zions bank. We can subtract the savings from the bond from proposed amounts. Target amount is around \$7 a month increase per lot. Look at charging extra for meter installs. Jody will e-mail new proposal to the board. Have the hearing on budget increases in November so that the budget can be approved in December.

Manager Report: Jody Defa stated that meter installs are almost finished. The dump truck needs to be fixed. Tax lien properties list was addressed.

Executive session: A motion was made at 8:10 to enter executive session to discuss water, legal, and personnel by Reg Anderson and seconded by Steve Farrell. The motion passed unanimously.

Public Meeting: A motion was made by Reg Anderson and seconded by Steve Farrell to end executive session. The motion passed unanimously. Meeting adjourned.