

**Timber Lakes Water Special Service District**

Wasatch County Offices  
25 North Main, Heber City, UT 84032  
435-654-0125  
April 21, 2015 6:00 p.m.

**Board Meeting Minutes**

**Chairperson:** Neil Anderton

**Board Attendees:** Neil Anderton (2015), Reg Anderson (2017), Ralph Lewis (2016), Mike Wheelwright (2016), Steve Farrell (County Rep.) excused, Leno Franco (2016) and David Hansen (2017).

**Other Attendees:**

Jody Defa, Timber Lakes Water Manager, Craig Hall, Timber Lakes Water Office Manager, Duane Moss Legal Counsel, -Jared Moss excused -Legal Counsel.

**Old Business:**

No response from Nick Kryger about water usage. Bill has been paid in full.

Lot 805 and 724 have been adjusted off and the bonds were paid in full.

**Questions from public:**

No questions from public.

**March Minutes:**

Karen Stocker proposed a payment schedule. Neil was not aware that we could make special agreements with customers who are on a fixed income.

Steve asked who we accepted as the audit firm. The question was raised by David Hansen about the cost of the Audit bids and Neil advised that this would be needed to be discussed in the executive session.

**Reg Anderson made a motion to accept the minutes as modified. Michael Wheelwright seconded the motion, the motion passed unanimously.**

## **Warrant List**

The checks started 11541–11593 with one voided check for a total of \$ 61837.95. Next month's checks start at # 11594. Payroll tax payments should be shown on the warrant list so we can see the actual outgoing cash.

**Steve Farrell made the motion to approve the warrant list. David Hansen seconded the motion. The motion passed unanimously.**

## **Disposition of lots 805 and 724**

Both lots have been written off.

**Reg Anderson made the motion to write said balances off. Michael Wheelwright seconded the motion. The motion passed unanimously.**

## **Account Receivable Aging**

David made the suggestion that we run the aging on the 15<sup>th</sup> of the month to keep it consistent. David gave an alternate suggestion of running it at the end of the month.

Steve stated that the cost of foreclosing on the lots only would outweigh the cost of waiting to lien.

Jared suggested that we file a judgement in small claims.

Jody stated that rather than trying to foreclose would outweigh the cost and that we should wait to lien them with the county in September.

Lot 906 that was bought by the Mr. & Mrs. Cottle from the bank. The bank paid the portion since the time that they took over the property. But there is a balance of \$ 987.10 still remaining from water, penalties and interest that Jody recommended that this be written off with the board's approval.

**Steve made the motion that we right off the balance. David seconded the motion. The motion passed unanimously.**

## **Records Training**

Steve stated that there was a records training to be held on May 13<sup>th</sup> at 4:00pm in the county chamber room.

## **Franson Engineering**

There was a proposal made in a previous meeting that Franson Engineering would run the existing model not to exceed \$1500. Franson Engineering proposed the model and sent a contract so that it can be run with more detail at a proposed cost of \$2100. The cost difference would be \$600.

**Steve made the motion that we right off the balance. David seconded the motion. The motion passed unanimously.**

## **Timberlakes HOA:**

They purchased lot 1213 and converted it over to common area. They also requested the balance of the bond payoff. Jared said that we need research this issue legally and David recommended that Jared do the research on the effect and legal aspects.

Jody stated that we would have to adapt the old letter and revise it.

## **Tank issue:**

Jody brought up the issue of the lower tank. The repairs would cost \$5680 plus \$500 and that is in the budget. There are three metal tanks still in use. David said to keep repairing it, until absolutely necessary.

## **LDS Meeting:**

The meeting with the LDS church is scheduled for April 28, 2015. Duane will be there.

## **New Comptroller:**

Craig, the new comptroller, went over his contract and this was heard by the board. Each district will be allocated for his time and that this will be based on his time for each district.

**Made motion to review Craig's contract by Jared and Neil before signing it was made by David.**

**Steve made the motion to go into an executive session. Leno seconded. The motion passed unanimously.**

A refund check received for the cancellation of an insurance policy was duplicated on the ULGT policy.

Duane looked at the bonds and the long-term debt to determine if it is being paid down.

Jody stated that we need to select the auditor and that we need to do this in the executive session.

**Other Business:**

Ralph brought up a concern about the people that owe a significant amount of money. Duane stated that we could foreclose, but our procedure has been to lien the property through Wasatch County. If the liened amounts are not paid with tax payment, the District collects when the properties go through tax sale. If we go through the process of foreclosing and owning lots, it would cause a conflict of interest.

**Motion to go into a short executive session.**