

**Timber Lakes Water Special Service District  
Wasatch County Offices  
25 North Main, Heber City, UT 84032  
435-654-0125  
April 19, 2016  
Board Meeting Minutes**

**Chairperson:** Neil Anderton

**Board Attendees:** Neil Anderton (2019), Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016) **excused**, Steve Farrell (County Rep.), Leno Franco (2016) and David Hansen - (2017).

**Other Attendees:**

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Duane Moss, Legal Counsel-,) **excused**, and Jared Moss -Legal Counsel.

Gordon and Bonnie Huetter who were in attendance representing the HOA.

**Meeting called to order at 6:00pm.**

**Old Business:**

**Issues from HOA:**

Asked Bonnie if there were any issues and she stated that there were none.

**Questions from public:**

No questions from the public.

**Motion to go into Executive session made by Reg Anderson. Seconded by Michael Wheelwright. Motion passed unanimously.**

**Motion to come out of Executive session made by Ralph Lewis. Seconded by Reg Anderson. Motion passed unanimously.**

**Approval of the February 2016 Minutes:**

**The motion was made by Neil Anderton to accept the minutes as presented. The motion was seconded by Reg Anderson. Motion passed unanimously with Leno Franco and Steve Farrell abstaining because they were not present at the board meeting.**

**Warrant List:**

February and March Warrant list with the exceptions of the checks which were for the March 26, 2016. numbers 12077 – 12081 and 04/09/2016 numbers 12088 – 12092 payrolls as well as the quarterly tax payment to the Utah State Tax Commission for the quarterly state tax check # 12093. The documentation is to be brought to the May board meeting.

**Steve Farrell made the motion to accept the warrants as presented with the exception of the checks noted above to be brought to the next meeting. Seconded by Leno Franco. Motion passed unanimously.**

## **Water District Report**

There are six property owners that have called and requested to be hooked up to the water system. Jody projected 5 in his budget. There is a leak that occurs when the irrigation company turns on their water. Jody and the guys dug it up and there was a coupler that appeared to have been broken, so they repaired it and the irrigation company paid for it.

Jody covered the financials and it appears that we are on track and our expenses are low, but we will be making some upcoming purchases soon for repairs and upgrades that are needed. David brought up the question about the purchase of the HTPE pipe and Jody stated that it had not been purchased yet. Jody went over the quotes that he received. Jody is going to research the price of the HTPE pipe as to see if the price historically has changed that much and determine if it is worth purchasing now. David said to compare the possible price increase and determine if it is worthwhile.

Jody went over the financial statements with the board. There is a portion of the balance that covers the bonds that is held in checking. Jody also covered the upcoming bond payments. Steve suggested that we have a capital facilities plan put together so that we can put the age of all the lines that have been installed and when they were installed.

Jody emailed out the cost on the new vehicles to get the board members opinion on the truck.

David also trust Jody's judgement on diesel vs. gas.

Ralph stated that we should trade the truck in every three years.

## **Other**

Customer paid for a water hook up for \$600.00 when V Cummings owned the lot. Cash receipt and contract that was not signed. Leno suggested that we give it to Jared and let him review it and what our legal obligation is to the lot owner.

Lot 1189 being charge base system maintenance \$20 vs. \$15 maintenance fee. Need to research this.

Ralph suggested that we have prayer/remarks. Ralph wanted to make a motion to select a member to give a member to give a word to give the employees a raise as needed.

**Motion to adjournment by David. Seconded by Reg . Motion passed unanimously.**