

**Timber Lakes Water Special Service District
Wasatch County Offices
25 North Main, Heber City, UT 84032
435-654-0125
July 21, 2015 6:00 p.m.
Board Meeting Minutes**

Chairperson: Neil Anderton

Board Attendees: Neil Anderton (2019), Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016), Steve Farrell (County Rep.) excused, Leno Franco (2016) and David Hansen (2017).

Other Attendees:

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Duane Moss, Legal Counsel excused, Jared Moss -Legal Counsel, Steve Rowley-CPA, Keddington & Christensen.

Meeting called to order at 6:00pm.

Old Business:

No old business to be discussed.

Questions from public:

No questions from public.

June Meeting Minutes:

The board reviewed the minutes from June 2015. Michael Wheelwright made the motion to approve the June minutes, seconded by Ralph Lewis. There was no discussion. David abstained since he was not in attendance for the June board meeting. The motion passed unanimously.

Warrant List:

Before the warrant list was discussed, Neil Anderton about the status of Craig's health due to having two surgeries and wanted to get an update as to what the doctors were recommending. Craig advised the board that the doctor cleared Craig to work but suggested that he takes breaks as needed and not to overdo it.

The May check register ended with check # 11676. The June check register started with check # 11677 and ended with check # 11725. The board questions 11677 due to the amount being high and check 11684 the description was unclear. The board requested that checks 11677-11698 be brought to the next board meeting. Leno recommended that check 11699 – 11725 be approved. David Hansen seconded. The motion passed unanimously.

Letter to Kiersten Smith CPA

It was brought up at the board meeting that a letter needed to be sent to Kiersten thanking her for her services as the county has hired a comptroller to handle all of the water districts.

Audit for 2014

The audit was presented by Steve Rowley, CPA of Keddington & Christensen, LLC. After the presentation of the audit Leno Franco made the motion to approve the audit. David Hansen seconded the motion. The motion passed unanimously.

Water Report

Jody presented his water report stating that there were installations of new meter cans. Also there was testing of the chlorine in the water according to the EPA Audit Reports.

The board requested that Jody check into chlorination testing equipment to determine the cost and whether there is the budget to purchase or look into other options.

Executive Session Attendees: Neil Anderton (2019), Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016), Leno Franco (2016). Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, and Jared Moss Legal Counsel.

David Hansen made the motion to go into an executive session and was seconded by Steve Farrell. The motion passed unanimously.

Michael Wheelwright made the motion to come out executive session, Ralph seconded. The motion passed unanimously.

Neil asked if there were any additional items to be discussed. There were no additional items to discuss.

Michael made the motion to adjourn, Ralph seconded. The motion to adjourn passed unanimously.