

**Timber Lakes Water  
Special Service District**  
Wasatch County Offices  
25 North Main  
Heber City, UT 84032  
6/21 /2011  
6:00 p.m.

### **Board Meeting Minutes**

**Facilitator:** Neil Anderton

**Note Taker:** Sherry Valdez and Carol Baker

**Board Attendees:** Neil Anderton, David Hansen, Mike Wheelwright, Ralph Lewis, Leno Franco. Greg McPhie was absent.

**TLW Personnel and Legal Counsel Attendees:** Jody Defa, Carol Baker, Sherry Valdez, Duane Moss and Jared Moss

**Guests:** Troy Wilde

Meeting began at 6:02 p.m.

**UPDATED OLD BUSINESS:** The Springs Operating Agreement with The Church of Jesus Christ of Latter Day Saints and Termination Policy.

Duane Moss discussed the status of the Springs Operating Agreement. He has spoken to Bruce with The Church of Jesus Christ of Latter Day Saints and was assured that everything is fine, and that it is still in “committee” and that we should be receiving the agreement back within the next couple of weeks.

Duane Moss reported that the Termination Policy will be the last step that he is currently working on getting the Connection Fee Policy and Collection Fee Policy put together. As soon as this is finished he will start working on getting the Termination Policy finalized.

**APPROVAL OF JUNE BOARD MEETING MINUTES:** The minutes were reviewed. **David Hansen made the motion to approve the minutes with some minor amended corrections. Ralph Lewis seconded the motion. Motion was passed unanimously.**

**WARRANT LIST:** The warrant list was reviewed. The checks began at 9561 and went through 9598. The board questioned check number 9522, issued to Horrock's Engineering. The check was issued for Dave Dillman's time. Timber Lakes Water SSD is requesting specific written clarification for work performed from Dave Dillman. Jody will make this request on TLWSSD's behalf.

The Public meeting was closed and and the Board went into Executive session.

The Executive session was closed and Public Meeting resumed at 6:57 p.m.

**OWNER ISSUES:** Troy Wilde requested a Board explanation and rational for the \$3,400.00 he paid to the water company to get the pipe put into Boxwood lane. Neil Anderton and the board explained to Troy Wilde that the \$3,400.00 fee paid was to bring him and other lot owners up to par with the other lot owners who had been paying toward the 1998 water system bond. Troy Wilde indicated that Scott Treu told him that if he paid the \$3,400.00 fee, he would not be required to pay further fees. The board informed Mr. Wilde that that statement was not a true representation of the agreement between TLWSSD and the owners along Boxwood Lane.

David Hansen explained to Troy Wilde that everyone on the mountain bought into the water system and had been paying on the 1998 bond, and that the \$3,400.00 that Troy Wilde paid was for back payments related to the 1998 bond that had not been paid. Payment of that amount was to make his financial contribution equal to those others using the water system. The agreement with the Boxwood owners did not intend to eliminate the impact fee. Payment of the \$3,400 bond fee within the specified deadline waived interest and penalties that had accrued on the Boxwood Lane properties.

**TELEMETRY SYSTEM:** Jody Defa reported to the board that the telemetry system is working.

**WATER SYSTEM:** Jody Defa informed the board there was one water system issue he desired to discuss. Shelly with Well Fargo Bank sent over signer card for the board to consider and sign giving Jody some limited access to the accounts. The board recommended that we maintain the account permissions as currently constituted to protect Jody and the staff. A new signature card was signed by the board to update the account authorizations.

**OTHER:**

Duane Moss explained to Troy Wilde that TLWSSD is currently conducting a study to decide if the impact fees can or should be eliminated.

The Boxwood Lane lot owners who have not paid on the 1998 bond will be required to pay \$3,400.00 plus the interest and penalties.

**David Hansen made the motion that the board accept Jody's outline for the request for professional services to complete an impact fee analysis. David Hansen made one recommendation that TLWSSD make sure the request is based on qualifications, and that the board maintain the option to consider qualifications of those applicants in the selection of a consultant, and that the contract will not be required to be awarded to the lowest bidder. Mike Wheelwright seconded the motion. The motion passed unanimously.**

Duane Moss clarified that the study must include an evaluation of the 2011 assessment, the completion of future development needs, and capital expenditures.

**Meeting adjourned at 8:47 p.m.**