

**Timber Lakes Water Special Service District  
Wasatch County Offices  
25 North Main, Heber City, UT 84032  
435-654-0125  
June 21, 2016  
Board Meeting Minutes**

**Chairperson:** Neil Anderton

**Board Attendees:** Neil Anderton (2019), Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016) , Steve Farrell (County Re.), Leno Franco (2016) **excused** and David Hansen - (2017)**excused**.

**Other Attendees:**

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Duane Moss, Legal Counsel-,) **excused**, and Jared Moss -Legal Counsel.

**Meeting called to order at 6:00pm.**

**Old Business:**

Mr. Todd Edgerton purchased the property 60 days ago and presented to the board that there a couple of issues the first being that the neighbors meter is on his property according to the survey that was done by two different survey companies and would need to be moved in order to build their cabin as it is proposed. The other issue is that there is a main water line location that runs through the center of the lot that he purchased and wants to build a home on and due to the location of the main line that runs through this property if it is not moved the property would be non buildable. The issue is who is responsible for bearing the cost for the movement of the meter and the water line. Therefore he presented this to the board to see what resolutions could be made without this becoming a legal battle. Steve Farrell made the statement that we should have a prescriptive easement, but it does not help in this case. Mr. Edgerton showed a diagram of where his cabin is proposed and the guidelines that are required. Neil Anderton then asked what cost it would take in order to accomplish this and who is to bear the cost? The other question is how is the line to the meter run and what it would take to move it? Mr. Edgerton said that the ground looks like it had been recently disturbed. Steve Farrell stated that the line that runs through the property was installed around 1982 -1983.

**Prayer/Remark-**

Given by Reg Anderson

**TLPOA**

No representatives were present at this meeting.

**Questions from public:**

No questions from the public.

**Approval of the May 2016 Minutes:**

The board members reviewed the May 2016 minutes and had no questions.

**The motion was made by Steve Farrell to approve the minutes as presented. The motion was seconded by Michael Wheelwright and passed unanimously.**

## **Warrant List:**

The warrant list was presented to the board to review starting at check 12174 – 12224. Along with the electronic payments made with their back up drafted on the bank statement. Neil Anderton then asked if there were any questions about any of the items on the warrant list. There were no questions.

The next check register will start with check 12225.

**Steve Farrell made the motion to accept the warrants as presented. The motion was seconded by Reg Anderson. Motion passed unanimously.**

## **Electronic Debits**

Debits were read by Neal Anderton to the board.

**Steve Farrell made the motion to accept the electronic debits. The motion was seconded by Ralph Lewis. Motion passed unanimously.**

## **TLSSD 2015 Audit Report**

Steve Rowley of Keddington & Christensen presented the highlights of their audit of Timber Lakes Water Special Service District to the board and that we received a good audit with the exceptions noted of changes that were made and some training that had not been completed. Overall we received a clean opinion. All district had to take on the liability of the URS, which was \$ 105,493 and will stay on the books until the URS get back to being flush. Page 36 Non-compliance issues. Public Notice and closed sessions of the meeting need to have documentation that there is affidavit that we are going into an executive session.

## **Water Report**

Neil Anderton reported on behalf of Jody Defa that there were 6 – 7 meters installed and there are more scheduled to be installed.

There needs to be a discussion of the purchase of a truck and Wells wanted 9%. Jared Moss put together a resolution for the District to purchase the truck the resolution will be number 16-1 and signed by the board.

**The motion was made by Steve Farrell to approve the minutes as presented. The motion was seconded by Michael Wheelwright and passed unanimously.**

Employee committee needs to be formed David Hansen, Leno Franco and Steve Farrell.

**Steve Farrell made the motion to accept the employee committee, Reg seconded and motion passed unanimously.**

**Steve Farrell made the motion to go into the executive session. Michael Wheelwright seconded and motion passed unanimously.**

**Motion to come out of Executive session made by Reg Anderson and seconded by Steve Farrell . Motion passed unanimously.**

**Motion to adjourn was made by Michael Wheelwright and Seconded by Ralph Lewis. Motion passed unanimously.**

