

**Timber Lakes Water Special Service District  
Wasatch County Offices  
25 North Main, Heber City, UT 84032  
435-654-0125  
May 17, 2016  
Board Meeting Minutes**

**Chairperson:** Neil Anderton

**Board Attendees:** Neil Anderton (2019), Reg Anderson (2016)**excused**, Ralph Lewis (2016), Mike Wheelwright (2016) , Steve Farrell (County Re.), Leno Franco (2016) and David Hansen - (2017).

**Other Attendees:**

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Duane Moss, Legal Counsel-,) **excused**, and Jared Moss -Legal Counsel.

Gordon and Bonnie Huetter who were in attendance representing the HOA.

**Meeting called to order at 6:00pm.**

**Old Business:**

**Issues from HOA:**

Bonnie Huetter, the TLPOA Liaison to Timber Lakes Water brought a concern about one of our board members making inappropriate inquiries about her intentions when requesting minutes to Timber Lakes Water SSD meetings. Neil Anderton talked with the Board and indicated that such inquiries were inappropriate and should stop.

**Questions from public:**

No questions from the public.

**Approval of the April 2016 Minutes:**

David Hansen made the recommendation that the date format in the minutes be changed to spell out the month and then the day and the year (example: January 13, 2016) so that we use a clear and consistent format. Variations in the date format when only numbers are used can sometimes be confusing and misinterpreted based on a person's background.

The board agreed and this was the only change noted.

**The motion was made by David Hansen to approve the minutes with the change in date format as noted. The motion was seconded by Michael Wheelwright and passed unanimously.**

**Warrant List:**

Leno Franco stated that the checks started at check 12130 – 12173 and there was a voided check with number 12030 and asked the board if there were any questions. David Hansen questioned the large check to Caselle. The check was for \$7,296 and is for yearly support for the District's software system. The charges seem excessive compared to some other software companies, but it would cost us more to switch billing systems than paying the support charges. The \$1,400.92 check to Fastenal was for stainless steel bolts to redo a pressure reducing vault that was eroding due to road salt intrusion. The check for \$7,750 to Wheeler Machinery is for yearly Cat backhoe rental. Jody Defa mentioned that John Deere had a cheaper deal for backhoes, but is not able to supply machines. Steve suggested we stay with Caterpillar. The next check register will begin with check 12174.

**Steve Farrell made the motion to accept the warrants as presented. The motion was seconded by Leno Franco. Motion passed unanimously.**

**Water District Report**

Jody Defa reported that 6 customers requested connection to the water system this year. All six should be connected by the next board meeting, The TLPOA manager told Jody that over 20 customers have turned in plans for review and approval. This exceeds our annual projection for new connections.

Jody reviewed the Cash report and discussed cash on hand, bond payments, income and expenditures. See attached documents for details.

The new truck that Jody ordered should be here by the end of June. He is checking with Wells Fargo and Ally Financial for the best deal on financing. The purchase price is around \$50,000.

**A Motion to go into Executive session made by Michael Wheelwright and Seconded by David Hansen. Motion passed unanimously.**

**Motion to come out of Executive session made by David Hansen and Seconded by Neil Anderton. Motion passed unanimously.**

**Motion to adjourn was made by David Hansen and Seconded by Neil Anderton. Motion passed unanimously.**