

**Timber Lakes Water  
Special Service District**  
Wasatch County Offices  
25 North Main  
Heber City, UT 84032  
435-654-0125  
10/16/2012  
6:00 p.m.

## **Board Meeting Minutes**

**Chairperson:** Neil Anderton

**Note Takers:** Carol Baker and Liz Wood

**Board Attendees:** Neil Anderton, Ralph Lewis, Mike Wheelwright, Greg McPhie and Leno Franco. David Hansen and Steve Farrell were excused from the meeting.

**TLW Personnel and Legal Counsel Attendees:** Carol Baker, Liz Wood and Duane Moss. Jody Defa was excused from the meeting.

**GUESTS:** Reg Anderson

The meeting began at 6:00 p.m.

**Approval of September Board Meeting Minutes:** The Board reviewed the September Board Meeting Minutes. **Mike Wheelwright made the motion to approve the minutes, with several suggested changes: Correction of one check number, add action items at the end of the minutes, add TLWSSD rather than “Our Company”, change verbiage regarding Fire House, and add the county representative to the board member’s expiration terms. Ralph Lewis seconded the motion. Greg McPhie abstained. The motion passed unanimously.**

**Warrant List:** The Board reviewed the warrant list. The check numbers began at 10477 and ended at 10530. There was a decision to void checks 10524, 10525, 10526, 10527, 10528, and 10529, due to a toner issue, which resulted in a bad print of those checks. The checks will be voided and reprinted. The warrant list will remain for the same amount. The Board questioned if anyone verified the ACH checks. There was confirmation by the office, that our CPA, Kierstan Smith, verified the amounts and vendor of said payments.

**Greg McPhie made the motion to approve the warrant list. Ralph Lewis seconded the motion. The motion passed unanimously.**

**Wells Fargo:** The Board inquired if the check scanner was in use yet. The office is set up for training on Thursday, October 18, at 12:00 p.m.

**Water Manager Report:** Timber Lakes Water S.S.D. re-fitted the tank on the west side due to plumbing issues. There was a problem with the telemetry meters. Those meters have either been replaced or fixed, and now all the meters, including the new ones, are installed and up and running.

Jody checked the West Spring's water flow today (October 16, 2012) and reported 17gpm, although we may be missing some of the water flow, because there is some water running into a stream below.

TLWSSD will be conducting water tests for minerals and arsenic, as well as any other contaminants. Once we obtain the results, Duane Moss will begin the procedure for the application of change.

Christine Norris, who lives near the West Side Spring, stated that in the entire time she has lived in Timber Lakes, the spring has never dried up.

The doors are installed up at the fire house building, and the fire trucks should be up there sometime this week.

The Church of Jesus Christ of Latter Day Saints will loan Timber Lakes Water S.S.D. the grader to complete a project.

**Christmas Dinner:** Neil Anderton suggested we invite Matt Millis and his wife to the Christmas dinner, as well as Steve Farrell and his wife, and Greg McPhie and his wife.

**Budget:** Our attorney, Duane Moss, presented the tentative 2013 budget, going through each line items. The Board had a discussion for approving the tentative budget during the regular November board meeting.

**Ralph Lewis made the motion to have a public hearing during the regular November meeting, regarding the 2013 tentative budget. Michael Wheelwright seconded the motion. Motion passed unanimously.**

**Duane Moss was also asked to proceed with conferring with Zion's Bank on the sinking fund requirements of the 2011 Special Assessment Bonds.**

**Caselle Issue:** The billing/printer issue with Caselle has been resolved, and the office is now able to print the monthly bills without a problem.

**Mike Wheelwright made the motion to adjourn the board meeting. Ralph Lewis seconded the motion. The motion passed unanimously.**

**Meeting adjourned at 7:28 p.m.**