

**Timber Lakes Water Special Service District
Wasatch County Offices
25 North Main, Heber City, UT 84032
435-654-0125
September 15, 2015
Board Meeting Minutes**

Chairperson: Neil Anderton

Board Attendees: Neil Anderton (2019), Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016), Steve Farrell (County Rep.)-**excused**, Leno Franco (2016) and David Hansen - (2017) - **excused**.

Other Attendees:

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Duane Moss, Legal Counsel, Jared Moss -Legal Counsel.

Meeting called to order at 6:00pm.

Old Business:

No old business to be discussed.

Questions from public:

Kip Barnes came to address the board about the two lots and the county thought that he was going to drill a well. Kip has one lot in culinary and has one in irrigation. The two lots in question are not part of Timber Lakes. Kip is planning to do a wild life preserve that incorporates the six lots on the east end. Now the county is requiring 5 acres rather than one acre lots.

Approval of the minutes;

Checks to 11727-11733 were supposed to be brought to this meeting. They were not brought and will need to be brought to the next meeting. Remove Leno from the attendees of the executive session. Remove the comment that Ralph made about the letter that we should send out being ignored as junk mail.

Reg Anderson made the motion to approve the minutes as amended. Ralph Lewis seconded the motion. The motion passed unanimously and 1 abstain.

Warrant List:

Checks to 11727-11733 were supposed to be brought to this meeting. Checks 11771 – 11813. Reimbursement for Vince Allred is for supplies bought at auction, There was a question on what the check was for made out to U S Bank which was for the bond payments and the payment made to Cate which was for air compressor repair that were needed and they are the sole provider for this service. The next check register will start at 11814. Motion to pass the check register made by Leno Franco and was seconded by Michael Wheelwright. The motion passed unanimously.

Proposed Budget for 2017

Neil stated that Jody spent a considerable amount of time on the budget and Duane stated that Jody had done a good job putting together a balanced budget and any questions that he had would be addressed as we go through it. Duane stated this is the first time in 3 – 4 years. Jody went over the labor costs. The insurance is on hold but is supposed to increase \$ 4-5 for medical. The employee benefits are on two different rates due to being on a fiscal year rather than a calendar year. The bank fees were prorated based on the current fees. The accounting fees were estimated due to Craig learning additional items and taking on extra duties. Legal fees include advertising since Duane & Jared handle most of our advertising. Jody left some money in the budget for

computers since some of our computers are getting older and are going to probably need replacement. Postage can probably be reduced by a \$ 1000 and we signed a lease for five years for \$ 325 on our office but we were a little hire due to deposits. Jody budgeted for recertification of his current staff and one additional for a new person. Dues are budgeted for On-star, Caselle, Radios and others, etc. Neil had a question about building insurance was a lot lower than last year. Jody explained that he broke the insurance down to the different line items. Jody is going to trim some of the expenses and send the revised budget out. Lab testing next year will not be as much next year. Jody does specific test every year and then there are other tests that we have to run but not as often, but Jody tries to stay ahead of them as to keep the cost down since they will increase. Neil question about the Telemetry budget which Jody and Craig discussed earlier in the day, Jody stated that this should have something budgeted in here but did not know how much the board would want to budget in case of a lightning strike, which we had two of this last year. Jody bought spare parts in order to back us up but there should be something in there. Jody stated possibly \$ 4500 for Telemetry.

Duane asked questions about the balance sheet. We are maintaining a \$ 150000 savings in our checking account since we have closed our savings account.

Jody discussed additional expenses including the cost of the bonds or bond expense. Discussed account 4041 and now due to combined lot went down but in account 4042 increased due to the number of hookups. 40080 Billed for new meters installed which offset our labor. Decrease for recycling of meters. Reg had a question on reduced revenue and Jody explained it was due to less water usage and lot combinations.

Water Report

Nothing to report.

URS

Pick up – Leave until October meeting.

Christmas Party

Party at Neil's possibly again.

Michael made the motion to go into executive session, seconded by Reg . Motion passed unanimously.

Board Attendees: Neil Anderton (2019), Reg Anderson (2016), Ralph Lewis (2016), Mike Wheelwright (2016), Leno Franco (2016). Jody Defa, Timber Lakes Water System Manager, Craig Hall and -Jared Moss Legal Counsel.

Neil made the motion to come out executive session, seconded by Reg. The motion passed unanimously.

Ralph made a comment that the HOA sends out letters and people would just ignore the letter.

Ralph made the motion to adjourn, Leno seconded. The motion passed unanimously.